

Community Council of South Central Texas, Inc., (CCSCT)
Central Board of Directors Meeting
Friday, January 19, 2018, 1:00 pm
Guadalupe Valley Electric Co-Op, Community Room
927 North Highway 46, Seguin, Texas 78155

AGENDA

1. Call Meeting To Order
2. Invocation
3. Pledge of Allegiance
4. Promise of Community Action
5. Establish Quorum
6. Approve Order of Agenda - **(Action Item)**
7. Accept comments from the General Public
(Comments shall be limited to three (3) minutes)
8. **INFORMATION AGENDA**
 - A. 2018 Management and Leadership Training Conference January 9-12, 2018,
Houston, Texas
 - B. Go Fund Me Account
 - C. Big Give - March 22, 2018
 - D. TACAA Membership
 - E. Intensive Assessment of CCSCT's Risk Assessment and Risk Management
Practices provided by Nonprofit Management Center
 - F. Head Start Grant Application- Atascosa, Karnes, and Wilson Counties
 - G. CCSCT, Doing business as Meals on Wheels South Central Texas, Meals on
Wheels branding
9. **ACTION AGENDA**

- A. Oath of Office – Veronica Arriaga – Wilson County
- B. Consider and approve representative for the CCSCT Board of Directors, Private Sector
- C. Consider and approve the Nominating Committee slate for the Executive Committee
 - 1. President
 - 2. Treasurer
 - 3. At Large
- D. Consider and approve meeting minutes for:
 - 1. Executive/Finance Committee Meeting – November 17, 2017
 - 2. Board of Directors Meeting – November 17, 2017
 - 3. Executive/Finance Committee Meeting - December 8, 2017
- E. Consider and approve the CCSCT Financial Report – Handout
- F. Consider and approve annual agency-wide budget - Financial Handout
- G. Consider and approve the amendment to CCSCT's Financial Policies and Procedures
- H. Consider and approve Program Director's Reports for:
 - 1. Aging/Senior Nutrition Program
 - 2. Community Services Program
 - a. CEAP
 - b. CSBG
 - c. Tenant Based Rental Assistance
 - 3. Human Resources
 - 4. Weatherization Assistance Program (WAP)
 - 5. Women, Infant and Children Program (WIC)
- I. Consider and approve results of Client Satisfaction Surveys

- J. Consider and approve 2017 Community Action Plan Results and Outcomes of Strategies
- K. Consider and approve Summary of NPI Results for 2017
- L. Consider and approve update on progress of the Agency Strategic Plan
- M. Consider and approve plan to develop the 2018 CCSCT 3 Year Strategic Plan
- N. Consider and approve options for ongoing operations of the Aging/Senior Nutrition.
- O. Consider and approve monitoring report for CSBG Discretionary #61170002681, DOE WAP # 56170002724 and LIHEAP WAP # 81170002658
- P. Consent Agenda:
 - 1. Consider and approve Amendment no. 5 to FY 2017 Comprehensive Energy Assistance Program contract # 581770002584, amending contract period from January 1, 2017 to March 31, 2018
 - 2. Consider and approve Amendment no. 5 to FY 2017 Community Services Block Grant Program contract # 61170002625, amending contract period from January 1, 2017 to March 31, 2018.
 - 3. Consider and approve Amendment no 3 to FY 2017 Low-Income Home Energy Assistance act weatherization assistance program contract # 81170002658, amending contract period from January 1, 2017 to March 31, 2018.
 - 4. LIHEAP budget amendment moving health and safety funds to material and labor support
 - 5. Consider and approve FY 2018 Comprehensive Energy Assistance Program contract # 58180002781.
 - 6. Consider and approve FY 2018 Low Income Home Energy Assistance Weatherization Assistance Program contract # 81180002884.
 - 7. Consider and approve FY 2018 Community Service Block Grant Program contract # 61180002851.
- Q. Consider and approve Executive Director's Report

10. EXECUTIVE SESSION

The Board may at any time during the meeting close the meeting and hold an Executive Session pursuant to the Texas Open Meetings act codified in Sections 551.071-551.090, Texas Government code which permits closed meetings.

1. Pursuant to Tex. Gov't Code, 551.074(2) to hear a complaint or charge against a former employee

a. Subrogation

2. Pursuant to Tex. Gov't Code, 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee

3. Pursuant to Tex. Gov't Code, 551.072(1) to deliberate the possible purchase, sale, lease, or value of real property because deliberation in an open meeting would have a detrimental effect on CCSCT's position to negotiate with a third party

a. Aging/Senior Nutrition Property

4. Pursuant to Tex. Gov't Code, 551.071(1) to seek the advice of its attorney about pending or contemplated litigation or a settlement offer

11. RECONVENE IN OPEN SESSION

12. ADJOURNMENT

Posted for Public Inspection on this 12th of January 2018 at 4:00 pm by: Kimberly Jonas, Administrative Assistant. This meeting location is wheelchair accessible. Parking for mobility-impaired person is available. Any request for sign interpretive purposes must be made 48 hours in advance of the meeting. To make arrangements, call the Community Council of South Central Texas headquarters at (830) 303-4376.