

**Community Council of South Central Texas, Inc., (CCSCT)**  
**Central Board of Directors Meeting**  
**May 19, 2017 1:00 PM**  
**Guadalupe Valley Electric Co-Op, Community Room**  
**927 North Highway 46, Seguin, Texas 78155**

**AGENDA**

1. Call Meeting To Order
2. Invocation
3. Pledge of Allegiance
4. Promise of Community Action
5. Establish Quorum
6. Approve Order of Agenda - **(Action Item)**
7. Accept comments from the General Public  
(Comments shall be limited to three (3) minutes)
8. **INFORMATION AGENDA**
  - A. Presentation Woodforest Bank- Sonia Troche, Community Development Manager
  - B. The 2017 Big Give SA – Results, Ideas for Next Year
  - C. Food Truck/Craft Fair Event – Comal County Fair Grounds, June 10 2017
  - D. TACAA Conference in Review
  - E. Upcoming Conferences:
    1. Texas Association of Community Action Agencies Conference Austin, May 10 – 12, 2017
    2. Community Action Partnership- Philadelphia, PA- August 29 – September 1, 2017
    3. Region VI Community Action Association Annual Conference- Embassy Suites New Orleans Convention Center- October 24 – 26, 2017
  - F. Community Service Block Grant in Dimmit and LaSalle Counties.

- G. 2017 TACAA Membership Drive- Results
- H. Certified Community Action Professional- Status
- I. National Certified ROMA Implementer- Status
- J. Status of Grant Application
  - 1. Walmart State Giving- \$100,000
  - 2. Frost Bank & Myra Stafford Charitable Trust, Frost Bank, Trustee- Request to purchase 2 vehicles for the Aging/Senior Nutrition Program.

9. **ACTION AGENDA**

- A. Consider and approve meeting minutes for:
  - 1. CCSCT Board Meeting Minutes- March 17, 2017
- B. Consider and approve absences of Marie Cruz
- C. Consider and approve CCSCT Financial Report – Financial Handout
- D. Consider and approve Program Director's Reports for:
  - 1. Aging/Senior Nutrition Program
  - 2. Community Services Program
    - a. CSBG
    - b. CEAP
    - c. Tennant Based Rental Assistance
  - 3. Weatherization Assistance Program (WAP)
  - 4. Woman, Infant and Children Program (WIC)
  - 5. Human Resources
- E. Consider and approve Amendment No. 2 FY 2017 Comprehensive Energy Assistance Program contract no 58170002584, deleting Section 16.B in its entirety.

- F. Consider and approve Amendment No. 2 FY 2016 Comprehensive Energy Assistance Program contract no 58160002571, Dimmit, LaSalle and Maverick Counties, amending Section 2. Contract Period to October 14, 2016 – June 30, 2017, Section 4. F. Department Obligations amending the budget allocation to \$291,930.00, and increase of \$102,657.00 and Exhibit A Budget and Performance Statement is deleted and replaced with the Amended exhibit A.
- G. Consider and approve Amendment No. 3 FY 2016 Comprehensive Energy Assistance Program contract no 58160002333, amending language in Section 2- Contract Period to January 1, 2016 – June 30, 2017.
- H. Consider and approve Amendment No. 4 to FY 2016 Low-Income Home Energy Assistance Act WAP Contract Number 81160002408, amending the budget by moving \$3,980.00, from Health & Safety into Materials/labor/program support
- I. Consider and approve Amendment No. 5 to FY 2016 Low-Income Home Energy Assistance Act WAP Contract Number 81160002408, amending the budget by moving \$660.00 from Health & Safety into Materials/labor/program support
- J. Consider and approve Amendment No. 6 to FY 2016 Low-Income Home Energy Assistance Act WAP Contract Number 81160002408, amending the language in Section 2- Contract Period to January 1, 2016 – June 30, 2017. Section 4. E Department Obligations, increased CC SCT's allocation to \$366,316.00, a total of \$5,456.00.
- K. Consider and approve Amendment No. 1 to FY 2017 Low-Income Home Energy Assistance Act WAP Contract Number 81170002658, amending language in Section 9.B (5) and deleting Section 14 B and 14C is changed to Section 14 B.
- L. Consider and approve Amendment No. 2 to U.S. Department of Energy WAP contract number 56160002483, amending the budget by moving \$2790.00 from Health & Safety into Materials/program support/labor.
- M. Consider and approve Texas Department of Housing and Community Affairs review of CC SCT documentation of meeting the Organizational Standards.
- N. Consider and approve CC SCT Agency Scorecard.
- O. Consider and approve Executive Director's Report

## 10. EXECUTIVE SESSION

The Board may at any time during the meeting close the meeting and hold an

Executive Session pursuant to the Texas Open Meetings act codified in Sections 551.071-551.090, Texas Government code which permits closed meetings.

A. Pursuant to Tex. Gov't Code, 551.074(2) to hear a complaint or charge against a former employee.

1. Status of investigation- Victim Impact Statement

B. Pursuant to Tex. Gov't Code, 551.072(1) to deliberate the possible purchase, sale, lease, or value of real property because deliberation in an open meeting would have a detrimental effect on CCSCT's position to negotiate with a third party.

1. Office Space Lease- Admin Office Space
2. Office space for Karnes County Community Services Program and Woman, Infant and Children Program (WIC).
3. Office Space for Community Services in Atascosa and Dimmit Counties.

#### **11. RECONVENE IN OPEN SESSION**

#### **12. ADJOURNMENT**

Posted for Public Inspection on this 15<sup>th</sup> of March 2017 at 3:00 PM by: Kimberly Jonas, Administrative Assistant. This meeting location is wheelchair accessible. Parking for mobility-impaired person is available. Any request for sign interpretive purposes must be made 48 hours in advance of the meeting. To make arrangements, call the Community Council of South Central Texas headquarters at (830) 303-4376.