

Community Council of South Central Texas, Inc., (CCSCT)
Central Board of Directors Meeting
Friday, November 17, 2017, 1:00 pm
Guadalupe Valley Electric Co-Op, Community Room
927 North Highway 46, Seguin, Texas 78155

REVISED AGENDA

1. Call Meeting To Order
2. Invocation
3. Pledge of Allegiance
4. Promise of Community Action
5. Establish Quorum
6. Approve Order of Agenda - **(Action Item)**
7. Accept comments from the General Public
(Comments shall be limited to three (3) minutes)
8. **INFORMATION AGENDA**
 - A. Certified Community Action Professional- Newspaper articles
 - B. Summary of Community Action Association of Region VI 2017 Conference
October 25-27, 2017, Embassy Suites Convention Center New Orleans, LA
 1. Summary of NCAF - History of the War on Poverty, Presented by David Bradley, October 24, 2017, Embassy Suites Convention Center, New Orleans, LA
 - C. 2018 Management and Leadership Training Conference January 9-12, 2018, Houston, Texas
 - D. 2018 National Certified ROMA Implementer- Bobby Deike Registered
 - E. Congratulatory E-mail from Gavin Reid, TDHCA Manager, Planning & Technical Assistance, regarding CCSCT meeting 100% of 2017 organizational Standards and staff and Agency development effort.
 - F. Woodmen Life Donation and Fundraiser

- G. Big Give - March 22, 2018
- H. Head Start Grant Application- Atascosa, Karnes, and Wilson Counties
- I. Certificate of Appreciation 2017 Summer Earn & Learn Program
- J. Rural Child Care Service Enrollment Numbers by County

9. **ACTION AGENDA**

- A. Consider and approve the seating of new board members in the private sector
 - 1. Veronica R. Arriaga- Wilson County
- B. Consider and approve representative for the private sector
- C. Consider and approve meeting minutes for:
 - 1. Board of Directors Meeting – September 22, 2017
- D. Consider and approve the CCSCT Financial Report – Handout
- E. Consider and approve the CCSCT FY ending October 31, 2017, Single Audit Engagement Letter for McConnell & Jones LLP
- F. Consider and approve Program Director's Reports for:
 - 1. Aging/Senior Nutrition Program
 - 2. Community Services Program
 - A. CEAP
 - B. CSBG
 - C. Tenant Based Rentals Assistance
 - D. Disaster Relief- CSBG and AARP/TACAA Funds
 - 3. Human Resources
 - 4. Weatherization Assistance Program (WAP)
 - 5. Women, Infant and Children Program (WIC)

- G. Consider and approve revised CCSCT 2018 CSBG Community Action Plan
- H. Consider and approve the CCSCT Comprehensive Energy Assistance Program, 2018 Service Delivery Plan.
- I. Consider and approve adopting Meals on Wheels America branding for the Aging Senior Nutrition Program.
- J. Consider and approve CCSCT Disaster Relief Plan
- K. Consider and approve Community Council of South Central Texas Agency Scorecard.
- L. Consider and approve options for ongoing operations of the Aging/Senior Nutrition.
- M. Consider and approve 2017 – 2018 AACOG Senior Meals Rate Setting Agreement.
- N. Consider and approve the purchase of 3 vehicles with 2017 CSBG Funds.
- O. Consider and approve the Executive Director to sign contracts with WAP Contractors based on results of RFP scoring.
 - 1. Electrical Material & Labor Bid – Single Family
 - 2. Electrical Material & Labor Bid – Multi Family
 - 3. Plumbing Material & Labor Bid – Single Family
 - 4. Plumbing Material & Labor Bid – Multi Family
- P. Consent Agenda:
 - 1. Consider and approve Amendment No. 1 to U.S. Department of Energy WAP contract number 56170002724, amending Section 4b record keeping requirements Item 4b.
 - 2. Consider and approve Amendment no. 4 to FY 2017 Comprehensive Energy Assistance Program contract number 581770002584, removing section 10 d and replacing with: By the 15th of each month, sub recipient shall electronically upload data on Households served in the previous month into the LIHEAP Module located in the Community Affairs Contract System.

3. Consider and approve Amendment No. 1 to FJ 2016 Community Service Block Grant Program contract no. 6116000743, amending sub recipient performance and Service Area to Atascosa, Bandera, Comal Edwards, Frio, Gillespie, Guadalupe, Karnes, Kendall, Kerr, Kinney, Live Oak, McMullen, Medina, Real, Uvalde, Valverde, Wilson and Zavala.
4. Consider and approve LIHEAP Budget Amendment Contract no. 81170002658, amending the budget by moving \$22,000.00 from Health & Safety into Materials/Program Support/Labor
5. Consider and approve the TACAA/AARP Agreement amendment 1 agreement no 1820-17-011 to end January 31, 2018

6. Consider and approve tenant base rental reservation agreement. (Handout)

7. Consider and approve authorization for executive director to sign tenant base rental assistance contract.(Handout)

Q. Consider and approve Executive Director's Report

10. EXECUTIVE SESSION

The Board may at any time during the meeting close the meeting and hold an Executive Session pursuant to the Texas Open Meetings act codified in Sections 551.071-551.090, Texas Government code which permits closed meetings.

1. Pursuant to Tex. Gov't Code, 551.074(2) to hear a complaint or charge against a former employee
 - a. *Status of Investigation*
2. Pursuant to Tex. Gov't Code, 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
3. Pursuant to Tex. Gov't Code, 551.072(1) to deliberate the possible purchase, sale, lease, or value of real property because deliberation in an open meeting would have a detrimental effect on CC SCT's position to negotiate with a third party
 - a. *Aging/Senior Nutrition Property*
 - b. *Zavala County Memorandum of understanding for office space*
4. Pursuant to Tex. Gov't Code, 551.071(1) to seek the advice of its attorney about pending or contemplated litigation or a settlement offer

11. RECONVENE IN OPEN SESSION

12. ADJOURNMENT

Posted for Public Inspection on this 13th of November 2017 at 2:30 pm by: Kimberly Jonas, Administrative Assistant. This meeting location is wheelchair accessible. Parking for mobility-impaired person is available. Any request for sign interpretive purposes must be made 48 hours in advance of the meeting. To make arrangements, call the Community Council of South Central Texas headquarters at (830) 303-4376.