

**Community Council of South Central Texas, Inc., (CCSCT)**  
**Central Board of Directors Meeting**  
**August 18, 2017 1:00 PM**  
**Guadalupe Valley Electric Co-Op, Community Room**  
**927 North Highway 46, Seguin, Texas 78155**

**REVISED AGENDA**

1. Call Meeting To Order
2. Invocation
3. Pledge of Allegiance
4. Promise of Community Action
5. Establish Quorum
6. Approve Order of Agenda - **(Action Item)**
7. Accept comments from the General Public  
(Comments shall be limited to three (3) minutes)
8. **INFORMATION AGENDA**
  - A. Workforce Solution Alamo, Youth Program - Julie Cantu
  - B. Certified Community Action Professional- Status (p. 1-3)
  - C. National Certified ROMA Implementer- Press Release
    1. Press Release (P. 4)
    2. Letter of Recognition (P. 5)
  - D. Community Action Partnership's 2017 Annual Convention, August 29 – September 1, 2017, Philadelphia, PA. (p. 6)
  - E. Community Action Association of Region VI 2017 Conference October 25-27, 2017, New Orleans, LA. (p. 7-9)
  - F. NCAF - History of the War on Poverty, Presented by David Bradley  
October 24, 2017, Embassy Suites Convention Center, New Orleans, LA (p. 10)
  - G. Notification – WIC moved from Texas Department of Health Services to Texas Health and Human Services Commission (p. 11)

H. Status of Grant Application

1. Walmart State Giving- \$100,000 Grant resubmitted Cycle 3
2. Frost Bank & Myra Stafford Charitable Trust, Frost Bank, Trustee- Request to purchase 2 vehicles for the Aging/Senior Nutrition Program
3. Sunrise Rotary Club- Rev. Jimmie Flakes, President Elect- \$1,000.00 for Aging Senior Nutrition Program (p. 12)
4. Rotary Club of Seguin- \$1,300 grant received for the Guadalupe County Fan Drive (p. 13-14)

I. \$1 Challenge (p. 15)

J. Committee Appointments (p. 16-30)

K. September 2017 CCSCT Board Meeting- September 22, 2017

9. **ACTION AGENDA**

A. Consider and approve meeting minutes for:

1. CCSCT Board Meeting Minutes- May 19, 2017 (p. 31-40)
2. CCSCT Finance Meeting Minutes – May 19, 2017 (p. 41)

B. Consider and approve resignation of Richard Tuttle, Elected Official Sector, Atascosa County (p. 42)

C. Consider and approve new Board representative for the Low Income Sector Karnes County – Katherine Gonzales (p. 43-53)

D. Consider and approve new Board representative for the Private Sector Kerr County – Gina Lagrone (p. 54-58)

E. Consider and approve Board representative for the Public Officials Sector Zavala County – Commissioner Miguel “Mike” Acosta (p. 59-30)

F. Consider and approve the retirement of Francis “Country” Moczygemba – Frio County, Low-Income Sector Representative- Effective August 31, 2017. (p. 61)

G. Consider and approve the resignation of Deborah Wadle – Wilson County, Private Sector. (Handout)

H. Consider and approve the Election of Treasurer to complete the unexpired term ending the date of the January 2018 board meeting.

I. Consider and approve the Election of Secretary to complete the unexpired term ending the date of the January 2018 board meeting.

J. Consider and approve CCSCT Board Bylaws amendment to the CCSCT Board Bylaws, Section 8 B Election of Officers Item 1- term limits for positions on the Executive Committee. (p. 62-66)

K. Consider and approve CCSCT Financial Report – Financial Handout

L. Consider and approve Program Director's Reports for:

1. Aging/Senior Nutrition Program (p. 58 – 71)

2. Community Services Program (p. 72-74)

a. CSBG

b. CEAP

c. Tennant Based Rental Assistance

3. Weatherization Assistance Program (WAP) (p. 75-79)

4. Woman, Infant and Children Program (WIC) (p. 80-87)

5. Human Resources (p. 88)

M. Consider and approve the Board Resolution for TDHCA Home Program applications for funding (p. 89-90)

N. Consider and approve submission of application to manage HHS-2018-ACF-OHS-CH-R06-1316 Head Start Grantee- Atascosa, Karnes and Wilson Counties. (p. 91)

O. Consider and approve the 2017 CSBG Budget Amendment. (p. 92-115)

P. Consider and Approve 2018 Community Action Plan and 2018 CSBG Budget. (p.116-178)

Q. Consider and approve HHS/DADS Contract Amendment #19-HHSC Contract No. 172600, Home delivered Meals Contract- Revises termination date to- September 30, 2018. (p. 179-224)

R. Consider and approve 2018 Department of Energy Weatherization

Assistance Program contract renewal.

S. Consider and Approve the CC SCT Security and Privacy Policy (p. 226 – 236)

T. Consider and approve purchase of CSBG/CEAP vehicle (p. 237-238)

U. Consent Agenda

1. Consider and approve Amendment No. 2 FY 2017 Community Service Block Grant Program contract no 61170002625. (p. 239-240)
2. Consider and approve Amendment No. 3 FY17 Community Service Block Grant Program contract no 61170002625, is adding the 3<sup>rd</sup> Quarter funding allocation (p. 241-242)
3. Consider and approve Amendment No.4 FY 2017 Community Service Block Grant Program contract no. 61170002625 (p. 243-244)
4. Consider and approve Amendment No. 3 FY 2016 CEAP contract no. 58160002571, which increases funds from \$3,515,824.00 to \$3,962,099.00. (p. 245-248)
5. Consider and approve Amendment No. 3 FY 2017 CEAP contract no. 58170002584, which extends contract period for Dimmit LaSalle and Maverick counties to August 31, 2017. (p. 249-250)
6. Consider and approve Amendment No. 3 Department of Energy Weatherization Assistance Program contract no. 23030002483 moving Health and Safety funds to the Material and Labor line-item. (p. 251-254)
7. Consider and approve Amendment No. 2 FY 2017 LIHEAP Contract no. 811770002658 increasing budget from \$323,667.00 to \$3,364,659.00 and replaces the Priority List with the Amended Priority List. Exhibit B. (p. 255-261)
8. Guadalupe County United Way (p. 262-267)

T. Consider and approve Executive Director's Report (p. 268)

## 10. EXECUTIVE SESSION

The Board may at any time during the meeting close the meeting and hold an Executive Session pursuant to the Texas Open Meetings act codified in Sections 551.071-551.090, Texas Government code which permits closed meetings.

A. Pursuant to Tex. Gov't Code, 551.072(1) to deliberate the possible purchase, sale, lease, or value of real property because deliberation in an open meeting would have a detrimental effect on CCSCT's position to negotiate with a third party.

1. Kenedy
2. Juan Seguin – SISD

B. Pursuant to Tex. Gov't Code, 551.074(2) to hear a complaint or charge against a former employee.

1. Status of investigation

C. Pursuant to Tex. Gov't Code, 551.072(1) to deliberate the possible purchase, sale, lease, or value of real property because deliberation in an open meeting would have a detrimental effect on CCSCT's position to negotiate with a third party.

1. Pursuant to Tex. Gov't Code, 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee;

- a. Annual performance evaluation of Bobby Deike, Executive Director:

Org. Standard 7.4 The governing board conducts a performance appraisal of the CEO/executive director within each calendar year.

- b. Annual review and approval of compensation for Bobby Deike, Executive Director:

Org. Standard 7.5 The governing board reviews and approves CEO/executive director compensation within every calendar year.

## **11. RECONVENE IN OPEN SESSION**

## **12. ADJOURNMENT**

Posted for Public Inspection on this 10<sup>th</sup> of August 2017 at 4:15 PM by: Kimberly Jonas, Administrative Assistant. This meeting location is wheelchair accessible. Parking for mobility-impaired person is available. Any request for sign interpretive purposes must be made 48 hours in advance of the meeting. To make arrangements, call the Community Council of South Central Texas headquarters at (830) 303-4376.