

Community Council of South Central Texas, Inc., (CCSCT)  
Central Board of Directors Meeting  
Friday, March 16, 2018, 1:00 pm  
Guadalupe Valley Electric Co-Op, Community Room  
927 North Highway 46, Seguin, Texas 78155

**CCSCT Board Members:**

**CCSCT Community Needs Assessment Focus Group Meeting starts at  
12:30pm with Board Meeting to follow.**

AGENDA

1. Call Meeting To Order
2. Invocation
3. Pledge of Allegiance
4. Promise of Community Action
5. Establish Quorum
6. Approve Order of Agenda - **(Action Item)**
7. Accept comments from the General Public  
(Comments shall be limited to three (3) minutes)
8. **INFORMATION AGENDA**
  - A. Go Fund Me Account - Handout
  - B. Big Give - March 22, 2018
  - C. Aging Contract Letter from Health and Human Services
  - D. Transition of Aging Senior Nutrition program
  - E. 2017 Organizational Standard
  - F. Head Start Grant Application- Atascosa, Karnes, and Wilson Counties
  - G. Community Needs Assessment- Focus Group Meeting Schedule

## 9. ACTION AGENDA

- A. Oath of Office- Art Crawford, Bandera County, Private Sector
- B. Consider and approve meeting minutes for:
  - 1. Board of Directors Meeting – November 17, 2017
  - 2. Executive/Finance Committee Meeting – January 19, 2018
  - 3. Board of Directors Meeting – January 19, 2018
- C. Consider and approve Agency Single Audit for FY ending October 31, 2017 as presented by McConnell & Jones LLP - Handout
- D. Consider and approve the CCSCT Financial Report – Handout
- E. Consider and approve Program Director's Reports for:
  - 1. Aging/Senior Nutrition Program
  - 2. Community Services Program
    - a. CEAP
    - b. CSBG
    - c. Tenant Based Rental Assistance
  - 3. Human Resources
  - 4. Weatherization Assistance Program (WAP)
  - 5. Women, Infant and Children Program (WIC)
- F. Consider and approve Results of Employee Feedback Survey
- G. Consent Agenda:
  - 1. Consider and approve Amendment no. 6 to FY 2017 Comprehensive Energy Assistance Program contract # 581770002584, amending budget amount.
  - 2. Consider and approve Amendment to FY 20187 Community Services Block Grant Program contract #61170002625 amending contract period from January 1, 2017 to March 31, 2018.

3. Consider and approve Amendment to FY 2018 Community Services Block Grant Program contract #61180002851 amending contract period from January 1, 2018 to December 31, 2018.
4. Consider and approve AEP Texas Company (“Utility”) Participation agreement

H. Consider and approve Executive Director’s Report

## 10. EXECUTIVE SESSION

The Board may at any time during the meeting close the meeting and hold an Executive Session pursuant to the Texas Open Meetings act codified in Sections 551.071-551.090, Texas Government code which permits closed meetings.

1. Pursuant to Tex. Gov’t Code, 551.074(2) to hear a complaint or charge against a former employee
  - a. *Weatherization Assistance Program Director*
  - b. *Administration Staff Positions*
2. Pursuant to Tex. Gov’t Code, 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
3. Pursuant to Tex. Gov’t Code, 551.072(1) to deliberate the possible purchase, sale, lease, or value of real property because deliberation in an open meeting would have a detrimental effect on CCSCT’s position to negotiate with a third party
  - a. *Aging/Senior Nutrition Property*
4. Pursuant to Tex. Gov’t Code, 551.071(1) to seek the advice of its attorney about pending or contemplated litigation or a settlement offer

## 11. RECONVENE IN OPEN SESSION

## 12. ADJOURNMENT

Posted for Public Inspection on this 12th of March 9, 2018 at 4:00 pm by: Kimberly Jonas, Administrative Assistant. This meeting location is wheelchair accessible. Parking for mobility-impaired person is available. Any request for sign interpretive purposes must be made 48 hours in advance of the meeting. To make arrangements, call the Community Council of South Central Texas headquarters at (830) 303-4376.