

**Community Council of South Central Texas, Inc., (CCSCT)**  
**Central Board of Directors Meeting**  
**Friday, May 18, 2018, 1:00 pm**  
**Guadalupe Valley Electric Co-Op, Community Room**  
**927 North Highway 46, Seguin, Texas 78155**

**AGENDA**

1. Call Meeting To Order
2. Invocation
3. Pledge of Allegiance
4. Promise of Community Action
5. Establish Quorum
6. Approve Order of Agenda - **(Action Item)**
7. Accept comments from the General Public  
(Comments shall be limited to three (3) minutes)
8. **INFORMATION AGENDA**
  - A. Introduction – Alma Adamez, CCSCT Grant Writer
  - B. TDHCA Desk Review of CCSCT Single Audit
  - C. Community Action Month
  - D. Community Action Partnership 2018 Annual Convention – August 23-31, 2018  
Denver, CO
  - E. TDHCA letter regard the Home Investment Partnerships Program Contract No  
2017-1023
  - F. Texas Health & Human Services Letter regarding PADC
  - G. Head Start Grant Application- Atascosa, Karnes, and Wilson Counties
  - H. Department of Health & Human Services – Teen Pregnancy Prevention Program  
Tier 1 and Tier 2

## 9. ACTION AGENDA

- A. Consider and approve resignation of Ray Buck, Low-Income Sector, Kerr County
- B. Consider and approve representative for the CCSCT Board of Directors, Low Income Sector
- C. Consider and approve meeting minutes for:
  - 1. Finance Committee Meeting – March 9, 2018
  - 2. Board of Directors Meeting – March 16, 2018
- D. Consider and approve the CCSCT Financial Report – Handout
- E. Consider and approve Program Director's Reports for:
  - 1. Aging/Senior Nutrition Program
  - 2. Community Services Program
    - a. CSBG
    - b. CEAP
    - c. Tenant Based Rental Assistance
  - 3. Human Resources
  - 4. Weatherization Assistance Program (WAP)
  - 5. Women, Infant and Children Program (WIC)
- F. Consider and approve 2018 Community Needs assessment
  - 1. Summary Report County Focus Groups – Debra Martinez – Hand Out
  - 2. Presentation of the 2018 Community Needs Assessment – Carol Delgado – Hand Out
- G. Consider and approve Risk Assessment Executive Summary
- H. Consider and approve Resolution authorizing the Executive Director to submit a proposal in response to Workforce Solutions Alamo Request for Proposal, Management and Operations of Youth Programs in the Rural Region.
- I. Consent Agenda:

1. Consider and approve FY 2018 Community Service Block Grant Program State Discretionary Funds Contract no. 61180002927
2. Consider and approve FY 2018 Community Service Block Grant Program State Discretionary Funds Contract no. 61180002908
3. Consider and approve Amendment no. 7 to FY 2017 Comprehensive Energy Assistance Program contract # 581770002584, amending budget contract date to June 30, 2018 & amend budget.
4. Consider and approve Amendment no. 1 to FY 2018 Community Service Block Grant Program contract #61180002851 amending contract amending the budget
5. Consider and approve Amendment no 5 to FY 2017 Low Income Home Energy Assistance Act weatherization Assistance Program contract #81180002884 amending contract by deleting the entire Section 14B and Moving Section 14C to 14B
6. Consider and approve Amendment no 1 to FY 2018 Low Income Home Energy Assistance Act weatherization Assistance Program contract #81170002658 amending budget by moving \$3,999.44 from Health and Safety to Material/ Labor/ Program Support
7. Consider and approve Department Of Energy Budget Amendment for Contract #56170002724 amending the budget by moving \$10,000.00 from Training & Technical Assistance to Materials/ Labor. Program support.

J. Consider and approve Executive Director's Report

## 10. EXECUTIVE SESSION

The Board may at any time during the meeting close the meeting and hold an Executive Session pursuant to the Texas Open Meetings act codified in Sections 551.071-551.090, Texas Government code which permits closed meetings.

1. Pursuant to Tex. Gov't Code, 551.074(2) to hear a complaint or charge against a former employee
  - a. *Recognition of the Weatherization Assistance Program*

2. Pursuant to Tex. Gov't Code, 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
3. Pursuant to Tex. Gov't Code, 551.072(1) to deliberate the possible purchase, sale, lease, or value of real property because deliberation in an open meeting would have a detrimental effect on CCSCT's position to negotiate with a third party
  - a. *Aging/Senior Nutrition Property*
4. Pursuant to Tex. Gov't Code, 551.071(1) to seek the advice of its attorney about pending or contemplated litigation or a settlement offer

#### **11. RECONVENE IN OPEN SESSION**

#### **12. ADJOURNMENT**

Posted for Public Inspection on this 18th of May, 2018 at 4:00 pm by: Kimberly Jonas, Administrative Assistant. This meeting location is wheelchair accessible. Parking for mobility-impaired person is available. Any request for sign interpretive purposes must be made 48 hours in advance of the meeting. To make arrangements, call the Community Council of South Central Texas headquarters at (830) 303-4376.