

Community Council of South Central Texas, Inc., (CCSCT)
Central Board of Directors Meeting
Friday, July 20, 2018, 1:00 pm
Guadalupe Valley Electric Co-Op, Community Room
927 North Highway 46, Seguin, Texas 78155

AGENDA

1. Call Meeting To Order
2. Invocation
3. Pledge of Allegiance
4. Promise of Community Action (P 1)
5. Establish Quorum
6. Approve Order of Agenda - **(Action Item)**
7. Accept comments from the General Public
(Comments shall be limited to three (3) minutes)
8. **INFORMATION AGENDA**
 - A. Fund Raising Activities
 1. Beall's – 30 Days of Giving, Seguin (P 2)
 2. Results of the Raffle (P 3)
 - B. Bloomerang Donor Management System (P 4)
 - C. Certified Community Action Professional (CCAP) – Kari Pastrano
 - D. National Certified ROMA Implementer (NCRI) – Bobby Deike
 - E. Board training on Roles and Responsibilities (Required by Org Standard 5.8)
scheduled for September 28 meeting date
 - F. Community Action Partnership 2018 Annual Convention – August 23-31, 2018
Denver, CO (P 5-7)
 - G. Region VI Community Action Conference – October 10-12, 2018 Little Rock, AR (P 8)

9. ACTION AGENDA

- A. Consider and approve resignation of Art Crawford, Private Sector, Bandera County (P 9)
- B. Consider and approve representative for the CCSCT Board of Directors, Low Income Sector - Handout
- C. Consider and approve representative for the CCSCT Board of Directors, Private Sector – Courtney Ortmann, Atascosa County (P 11-13)
- D. Consider and approve meeting minutes for:
 - 1. Executive and Finance Committee Meeting – April 25, 2018 (P 14-16)
 - 2. Board of Directors Meeting – May 18, 2018 (P 17-24)
- E. Consider and approve the CCSCT Financial Report – Handout
- F. Consider and approve 2016 IRS Form 990 (P 26-70)
- G. Consider and approve 2018 CSBG Budget amendment (P 71-82)
- H. Consider and approve the amended CCSCT Cost Allocation Plan (P 83-92)
- I. Consider and approve the amended Mission and Vision statements, as recommended by the Strategic Planning Committee (P 93)
- J. Consider and approve the 2018-2021 Strategic Plan, as recommended by the Strategic Planning Committee (P 94-105)
- K. Consider and approve authorizing the Executive Committee to take action on the following Grant programs:
 - 1. Head Start/Early Head Start in Atascosa, Karnes and Wilson Counties (P 106)
 - 2. Workforce Solutions Alamo, Management and Operations of Youth Programs in the Rural Region (P 107-111)
- L. Consider and approve CCSCT response to TDHCA's request for 2017 Transition Out of Poverty (TOP) Performance under TAC Rule §6.207. CCSCT TOP Target was 28, CCSCT transitioned 25 (P 112-114)

M. Consider and approve Program Director's Reports for:

1. Community Services Program
 - a. CSBG (P 115)
 - b. CEAP (P 116)
 - c. Tenant Based Rental Assistance (P 117-118)
2. Grant Writing Activities (P 119-121)
3. Human Resources (P 122)
4. Weatherization Assistance Program (WAP) (P 123-126)
5. Women, Infant and Children Program (WIC) (P 127-128)

N. Consent Agenda:

1. Consider and approve the TDHCA FY 2018 Low Income Home Energy Assistant Program contract no 81180002884 amendment 2, increasing funding (P 129-132)
2. Consider and approve TDHCA 2018 Department of Weatherization Contract No. 56170002724 Amendment 2, increasing funding to line items and change the end date to July 30, 2018 (P 133-136)
3. Consider and approve TDHCA 2017 Low Income Home Energy Assistant Program contract no 81170002658 amendment 5, which is moving Health and safety to Material and Labor (P137-140)
4. Consider and approve TDHCA FY 2018 Community Service Block Grant contract no 61180002851 amendment 2, budget increased to \$714,939.00 (P. 141-142)
5. Consider and approve the TDHCA 2018 Community Service Block Grant contract no 61180002908 State Discretionary Funds (P 143-145)
6. Consider and approve TDHCA FY 2018 Comprehensive Energy Assistance Program Contract no 58180002781 amendment no 1, budget increased to \$5,173,351.00 (P 146-149)

O. Consider and approve Executive Director's Report (P 150-151)

10. EXECUTIVE SESSION

The Board may at any time during the meeting close the meeting and hold an Executive Session pursuant to the Texas Open Meetings act codified in Sections 551.071-551.090, Texas Government code which permits closed meetings.

1. Pursuant to Tex. Gov't Code, 551.074(2) to hear a complaint or charge against a former employee
2. Pursuant to Tex. Gov't Code, 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee
 - a. Kinney/Val Verde Counties CS Coordinator
 - b. Aging/Senior Nutrition Guadalupe/Comal Counties Site Manager
3. Pursuant to Tex. Gov't Code, 551.072(1) to deliberate the possible purchase, sale, lease, or value of real property because deliberation in an open meeting would have a detrimental effect on CC SCT's position to negotiate with a third party
 - a. *Aging/Senior Nutrition Property*
 - b. *Uvalde Office Space*
4. Pursuant to Tex. Gov't Code, 551.071(1) to seek the advice of its attorney about pending or contemplated litigation or a settlement offer

11. RECONVENE IN OPEN SESSION

12. ADJOURNMENT

Posted for Public Inspection on this 13th of July, 2018 at 4:00 pm by: Kimberly Jonas, Administrative Assistant. This meeting location is wheelchair accessible. Parking for mobility-impaired person is available. Any request for sign interpretive purposes must be made 48 hours in advance of the meeting. To make arrangements, call the Community Council of South Central Texas headquarters at (830) 303-4376.