

Community Council of South Central Texas, Inc., (CCSCT)
Emergency Central Board of Directors Meeting
March 25, 2020 – 10:00 AM
Via Teleconference
Dial in Number: 1-872-240-3212 Access Code: 112-642-429
Link to Join: <https://global.gotomeeting.com/join/112642429>

AGENDA

1. Call Meeting To Order
2. Establish Quorum
3. Approve Order of Agenda - **(Action Item)**
4. Accept comments from the General Public
(Comments shall be limited to three (3) minutes)
5. **INFORMATION AGENDA**
 - A. Introducing & Welcoming CCSCT Controller, Lamis Pimentel
 - B. 2019 Single Audit performed by McConnell & Jones, LLC
6. **ACTION AGENDA**
 - A. Consider and approve seating Amanda Compton, Guadalupe County, in the Low-Income Sector
 - B. Consider and approve the resignation of Board Member Glen Treibs, Gillespie County, Low-Income Sector
 - C. Consider and approve revised Personnel Policies and Procedures resulting from recent COVID-19 emergency declaration including:
 1. Telecommuting
 2. Ability to waive requirement for staff to furnish a doctor's note after being absent for 3 days in order to return to work
 3. Authority of Executive Director to waive restriction on Annual Leave during emergency situations
 4. Special legislation regarding payment of paid sick leave (i.e. Families First Coronavirus Response Act)
 5. Payment of Emergency Leave Due to Unexpected and Extraordinary Circumstances

D. Consent Agenda

1. Consider and approve the Texas Department of Housing and Community Affairs Contract #58190002981 Amendment No. 5 to Comprehensive Energy Assistance Program (“CEAP”) to amend record keeping requirements
2. Consider and approve the Texas Department of Housing and Community Affairs Contract #61200003215 Amendment No. 1 to Community Services Block Grant Program (“CSBG”) to amend financial obligations in amount up to \$184,178.00 and reporting requirements
3. Consider and approve the Texas Department of Housing and Community Affairs Contract #61200003215 Amendment No. 2 to Community Services Block Grant Program (“CSBG”) to amend financial obligations in amount up to \$744,457.00
4. Consider and approve the Participation Agreement – AEP Texas Central Division (“Utility”) Targeted Low Income Weatherization Program Administered by Frontier Energy, Inc. for the Program Year 2020
5. Consider and approve the amendment of FY 2017 WIC Contract for reallocation of funding for the FY 2020
6. Consider and approve the Texas Department of Housing and Community Affairs Contract #56190003125 Amendment No. 2 to Weatherization Assistance Program (WAP) to amend budget and performance statement to a total of \$158,282.00

7. EXECUTIVE SESSION

The Board may at any time during the meeting close the meeting and hold an Executive Session pursuant to the Texas Open Meetings act codified in Sections 551.071-551.090, Texas Government code which permits closed meetings.

- A. Pursuant to Tex. Gov’t Code, 551.074(2) to hear a complaint or charge against a former employee.
- B. Pursuant to Tex. Gov’t Code, 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- C. Pursuant to Tex. Gov’t Code, 551.072 (1) to deliberate the possible purchase, sale, lease, or value of real property because deliberation in an open meeting would have a detrimental effect on CCSCT’s position to negotiate with a third party.

D. Pursuant to Tex. Gov't Code, 551.071(1) to seek the advice of its attorney about pending or contemplated litigation or a settlement offer.

8. RECONVENE IN OPEN SESSION

9. ADJOURNMENT

Posted for Public Inspection on March 20, 2020 by Perla Romero, Executive Administrative Assistant.
Pursuant to HB 2840 and the Texas Open Meetings Act, public comments may be made on any agenda item before or during the Board's consideration of any such agenda item except for matters taken up during any Executive Session which, by State law, is limited to only the Board and legal counsel. Others may be present during Executive Sessions only under exceptional circumstances which will be determined on a case by case basis by a majority vote of the Board. Individuals who may need a translator to address the Board will be given at least twice as much time to make his or her statement as anyone addressing the Board who does not need translation assistance. This meeting location is wheelchair accessible. Parking for mobility-impaired person is available. Any request for sign interpretive purposes must be made 48 hours in advance of the meeting. To make arrangements, call the Community Council of South Central Texas headquarters at (830) 303-4376.