

**Community Council of South Central Texas, Inc., (CCSCT)**  
**Central Board of Directors Meeting**  
**Friday, July 24, 2020 – 1:00 PM**  
**McKenna Event Center Classrooms A & B**  
**801 W. San Antonio St. New Braunfels, TX 78130**

**AGENDA**

1. Call Meeting To Order
2. Invocation
3. Pledge of Allegiance
4. Promise of Community Action
5. Establish Quorum
6. Approve Order of Agenda - **(Action Item)**
7. Accept comments from the General Public  
(Comments shall be limited to three (3) minutes)
8. **INFORMATION AGENDA**
  - A. Board Roles and Responsibilities Training/Activity
  - B. Bobby Deike, CCSCT Executive Director, interviewed for the “Closer Look Program” by Felipe Aguilar, Regional Public Affairs Manager for KLOVE.com, Air1.com, wta.media and AccessMore.com
9. **ACTION AGENDA**
  - A. Consider and approve action related to absences of Board Member of Kyle Reyes, Private Sector Representative, Comal County
  - B. Consider and approve minutes for:
    1. Board of Directors Meeting – June 24, 2020
    2. Finance Committee Meeting- June 24, 2020
  - C. Consider and approve the CCSCT Financial Report (Handout)

- D. Consider and approve recommendation from Finance Committee to engage CPA Firms (McConnell & Jones or Wes Davis & Co) to preform Single Financial Audit services. (Handout)
- E. Consider and approve the hiring of Julie Cantu as thee Early Head Start/ Head Start Director.
- F. Consider and approve appointment a CCSCT Board Member to serve as Liaison to the Early Head Start/Head Start Program Policy Council.
- G. Consider and approve the CCSCT Board of Directors process to approve the required actions related to the implementation of the Early Head Start/ Head Start Program prior to the September 25, 2020 Board meeting.
  - a. The Office of Head Start, Non-Compete Continuation Application, due date August 1, 2020, for funding the Early Head Start/Head Start Program effective November 1, 2020.
  - b. Facilities
  - c. Other
- H. Consider and approve the Early Head Start/Head Start, Start up Budget in the amount of \$387,913.00
- I. Consider and approve the revised CCSCT Personnel Policies
- J. Consider and approve the revised CCSCT Strategic Plan
- K. Consider and approve Program Director's Reports for:
  - 1. Community Services Program
    - a. CSBG
    - b. CEAP
    - c. Tenant-Based Rental Assistance
  - 2. Weatherization Assistance Program (WAP)
  - 3. Women, Infant and Children Program (WIC)
  - 4. Grant Writing Activities
  - 5. Human Resources

## 6. Marketing/Communications

L. Consider and approve the Executive Director's Report

M. Consent Agenda

1. Consider and approve the Texas Health and Human Services ("HHS") Women, Infants, and Children's ("WIC") contract, no. HHS000801900001

## 10. EXECUTIVE SESSION

The Board may at any time during the meeting close the meeting and hold an Executive Session pursuant to the Texas Open Meetings act codified in Sections 551.071-551.090, Texas Government code which permits closed meetings.

- A. Pursuant to Tex. Gov't Code, 551.074(2) to hear a complaint or charge against a former employee
- B. Pursuant to Tex. Gov't Code, 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
  1. Complete the Executive Director's Annual Performance Evaluation
  2. Review and discuss the Executive Director's Compensation
- C. Pursuant to Tex. Gov't Code, 551.072 (1) to deliberate the possible purchase, sale, lease, or value of real property because deliberation in an open meeting would have a detrimental effect on CC SCT's position to negotiate with a third party.
  1. Lease for Community Services office space in Uvalde, TX located at 400 –B South Getty St
  2. Property Deeds for the Early Head Start/Head Start Program
    - A. 2386 W. San Antonio St. New Braunfels, Texas
    - B. 1023 Bridge St. New Braunfels Texas
- D. Pursuant to Tex. Gov't Code, 551.071(1) to seek the advice of its attorney about pending or contemplated litigation or a settlement offer.

## 11. RECONVENE IN OPEN SESSION

## 12. ADJOURNMENT

Posted for Public Inspection on July 14, 2020 Lucy Casares, Executive Administrative Assistant.

Pursuant to HB 2840 and the Texas Open Meetings Act, public comments may be made on any agenda item before or during the Board's consideration of any such agenda item except for matters taken up during any Executive Session which, by State law, is limited to only the Board and legal counsel. Others may be present during Executive Sessions only under exceptional circumstances which will be determined on a case by case basis by a majority vote of the Board. Individuals who may need a translator to address the Board will be given at least twice as much time to make his or her statement as anyone addressing the Board who does not need translation assistance. This meeting location is wheelchair accessible. Parking for mobility-impaired person is available. Any request for sign interpretive purposes must be made 48 hours in advance of the meeting. To make arrangements, call the Community Council of South Central Texas headquarters at (830) 303-4376