

Community Council of South Central Texas, Inc., (CCSCT)
Central Board of Directors Meeting
Friday, January 22, 2021, 1:00 P.M
McKenna Event Center
801 W. San Antonio St. New Braunfels, TX 78130

AGENDA

1. Call Meeting To Order
2. Invocation
3. Promise of Community Action
4. Pledge of Allegiance
5. Establish Quorum
6. Approve Order of Agenda - **(Action Item)**
7. Accept comments from the General Public
(Comments shall be limited to three (3) minutes)
8. **INFORMATION AGENDA**
 - A. Discussion of May Board Meeting scheduled for Labor Day Weekend May 28th.
 - B. AEP Texas Targeted Weatherization Program WAP/Jesse Flores Appreciation
 - C. Fundraising Update Benefiting the Veterans Assistance Program
 1. Auction for Action- Handout
 2. CARS
 - D. 2021 Board Member Committee Assignments
 - E. 2021 TACAA Individual Membership
 - F. Early Head Start/ Head Start, Austin St., Center Renovation and, Playground
(both locations) Slide Show.
9. **ACTION AGENDA**
 - A. Consider and approve the resignation of Andres Rodriguez serving in the Public Sector, Kinney County

- B. Consider and approve Kinney County Judge, Tully Shahan's appointment and seating of Andres Rodriguez to represent Kinney County in the Public Sector
- C. Consider and approve meeting minutes for:
 - 1. Finance Committee Meeting - December 11, 2020
 - 2. Board of Directors Meeting – December 11, 2020
- D. Consider and approve the Nomination Committee's recommendation for Slate of Officers:
 - 1. Vice President – Mary Louise Gonzales
 - 2. Treasurer – Steve Watson
 - 3. Secretary – David Lerch
 - 4. At-Large – Veronica Arriaga
- E. Consider and approve the Finance Committee's recommendation regarding the Texas Veterans Commission General Service Programs current results of reimbursement expenses (Handout)
- F. Consider and approve the Finance Committee's recommendation regarding the Community Council of South Central Texas, ("CCSCT") Financial Report (Handout)
- G. Consider and approve the Finance Committee's recommendation regarding the Return of Organization Exempt from Income Tax (Form 990) for CCSCT, FY ending October 31, 2020, from McConnell & Jones LLP
- H. Consider and approve the Finance Committee's recommendation regarding the Agency-wide Budget (Handout)
- I. Consider and approve the Finance Committee's recommendation regarding the Veterans Commission General Service Program based on current results of expense reimbursement.
- J. Consider and approve the results of the I.T Procurement Proposals and approve for the Executive Director to enter into negotiations.
- K. Consider and approve the results of the Employee Feedback Survey
- L. Consider and approve the results of the Client Satisfaction Surveys
 - 1. CEAP/CSBG/TBRA
 - 2. Weatherization
 - 3. WIC
 - 4. Head Start
 - 5. Agency- Wide

- M. Consider and approve the results of the Community Council of South Central Texas (“CCSCT”), Board of Directors Self-Assessment
- N. Consider and approve the 2020 Community Action Plan (“CAP”) Results and Success of Outcomes & Strategies, including Summary of National Performance Indicators (“NPI”)
- O. Consider and approve the update on the 2018-2021 Community Council of South Central Texas (“CCSCT”) Strategic Plan
- P. Consider and approve the results of 2020 the Agency Scorecard, including revision of metrics for FY 2021
- Q. Consider and approve the Program Director’s Reports for:
 - 1. Community Services Program
 - a. CSBG (Community Service Block Grant)
 - b. CEAP (Community Emergency Assistance Program)
 - c. CSBG-Covid
 - d. CEAP-Covid
 - e. Self Sufficiency
 - f. Veterans Assistance
 - g. Tenant-Based Rental Assistance (TBRA)
 - 2. Weatherization Assistance Program (WAP)
 - 3. Women, Infant and Children Program (WIC)
 - 4. Early Head Start/ Head Start Program (EHS/HS)
 - 5. Grant Writing
 - 6. Marketing and Communications
 - 7. Human Resources
- R. Consider and approve the Executive Director’s Report

10. CONSENT AGENDA

- A. Consider and approve the Texas Department of Housing and Community Affairs, (“TDHCA”) Amendment # 4 Contract 61200003215 FY2020 Community Services Block Grant Program (“CSBG”)

- B. Consider and approve the Texas Department of Housing and Community Affairs, (“TDHCA”) FY2021 Budget for Community Services Block Grant (“CSBG”) Contract # 61210003446, \$188,019.00
- C. Consider and approve the Texas Department of Housing and Community Affairs, (“TDHCA”) FY2021 Budget for Comprehensive Energy Assistance Program (“CEAP”) Contract # 58210003384, \$ 5,313,569.00
- D. Consider and approve the Texas Department of Housing and Community Affairs (“TDHCA”) FY2021 Budget for Low Income Energy Assistance Act Weatherization Assistance Program (“LIHEAP”), Contract # 81210003417, \$ 302,816.00

11. EXECUTIVE SESSION

The Board may at any time during the meeting close the meeting and hold an Executive Session pursuant to the Texas Open Meetings act codified in Sections 551.071-551.090, Texas Government code which permits closed meetings.

- A. Pursuant to Tex. Gov’t Code, 551.074(2) to hear a complaint or charge against a former employee
- B. Pursuant to Tex. Gov’t Code, 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- C. Pursuant to Tex. Gov’t Code, 551.072(1) to deliberate the possible purchase, sale, lease, or value of real property because deliberation in an open meeting would have a detrimental effect on CCST’s position to negotiate with a third party
 - 1. Guadalupe County Office –New Lease
 - 2. Maverick County Office – New Lease
 - 3. Val Verde County Office – New Lease
- D. Pursuant to Tex. Gov’t Code, 551.071(1) to seek the advice of its attorney about pending or contemplated litigation or a settlement offer

12. RECONVENE IN OPEN SESSION

13. ADJOURNMENT

Posted for Public Inspection January 15, 2021, by Lucy Casares, Executive Administrative Assistant.

Pursuant to HB 2840 and the Texas Open Meetings Act, public comments may be made on any agenda item before or during the Board's consideration of any such agenda item except for matters taken up during any Executive Session which, by State law, is limited to only the Board and legal counsel. Others may be present during Executive Sessions only under exceptional circumstances which will be determined on a case by case basis by a majority vote of the Board. Individuals who may need a translator to address the Board will be given at least twice as much time to make his or her statement as anyone addressing the Board who does not need translation assistance. This meeting location is wheelchair accessible. Parking for mobility-impaired person is available. Any request for sign interpretive purposes must be made 48 hours in advance of the meeting. To make arrangements, call the Community Council of South Central Texas headquarters at (830) 303-4376.