

**Community Council of South Central Texas, Inc., (CCSCT)**  
**Central Board of Directors Meeting**  
**Friday, July 30, 2021, 1:00 P.M**  
**McKenna Event Center**  
**801 W. San Antonio St. New Braunfels, TX 78130**

**AGENDA**

1. Call Meeting To Order
2. Invocation
3. Pledge of Allegiance
4. Promise of Community Action
5. Establish Quorum
6. Approve Order of Agenda - **(Action Item)**
7. Accept comments from the General Public  
(Comments shall be limited to three (3) minutes)
8. **INFORMATION AGENDA**
  - A. 2021 NCAP Annual Convention Onsite and Virtual Boston, MA August 30-Sept 3<sup>rd</sup>. 2021
  - B. Early Bird Registration Open for Community Action Association of Region VI Conference
  - C. All Staff Training Event August 6<sup>th</sup>. 2021, McKenna Center, New Braunfels, TX
  - D. TDHCA 2021 CNA Acceptance and CSBG OS requirements met
  - E. Mention on Texas Veterans Commission Facebook
  - F. WIC receives a 5 Star Rating on Google My Business
  - G. Community Council of South Central Texas, Inc (“CCSCT”) 2020 Annual Report (Handout)
9. **ACTION AGENDA**

- A. Oath of Office -Jill Atkinson, Private Sector, McMullen County
- B. Consider and approve Zavala County Judge Joe Luna's appointment and seating of Commissioner Joe Cruz, Public Sector.
- C. Consider and approve the Board application/election for Rosa Guzman, Low-Income Sector.
- D. Consider and approve Zavala County Election Results (Handout)
- E. Consider and approve the meeting minutes for;
  - 1. Executive Committee – April 7, 2021
  - 2. Governance Committee – May 20, 2021
  - 3. Finance Committee – June 4, 2021
  - 4. Board of Directors – June 4, 2021
  - 5. Governance Committee – July 7, 2021
- F. Consider and approve the CCSCT Financial Report
- G. Consider and approve the 2022 Community Council of South Central Texas ("CCSCT") Community Action Plan
- H. Consider and approve the 2022 Community Services Block Grant ("CSBG") Proposed Budget PY 2022
- I. Consider and approve the Community Council of South Central Texas, Inc.("CCSCT"), Carryover Request – Reprogram for Guadalupe and Comal Head Start/Early Head Start Program FY 2020 Contract #06CH011558
- J. Consider and approve the Community Council of South Central Revised Personnel Policies.
- K. Consider and approve the Executive Committee's report as requested at the July 24, 2020, Board Meeting
  - 1. Executive Committee 4.7.2021(Minutes included)
    - A. Consider and approve Community Council of South Central Texas ("CCSCT"), application for Early Head Start/Head Start("EHS/HS") Cost of Living Adjustment Funding ("COLA")
    - B. Consider and approve Community Council of South Central Texas ("CCSCT") application for Early Head Start/Head Start ("EHS/HS") new Covid-19 funding. Funding through Consolidated Appropriations Act, 2021

C. Consider and approve Community Council of South Central Texas (“CCSCT”) Revised Base Early Head Start/ Head Start (“EHS/HS”) Salary Schedule

L. Consider and approve the Program Director’s Reports for:

1. Community Services Program
  - a. CSBG (Community Service Block Grant)
  - b. CEAP (Community Emergency Assistance Program)
  - c. CSBG-Covid
  - d. CEAP-Covid
  - e. Veterans Assistance
  - f. Tenant-Based Rental Assistance (TBRA)
2. Weatherization Assistance Program (WAP)
3. Women, Infant and Children Program (WIC)
4. Early Head Start/ Head Start Program (EHS/HS)
5. Grant Writing
6. Marketing and Communications
7. Human Resources

M. Consider and approve the Executive Director’s Report

**10. CONSENT AGENDA**

- A. Consider and Approve the Texas Department of Housing and Community Affairs (“TDHCA”) Amendment No.2 FY2021 Low-Income Home Energy Assistance Act Weatherization Assistance Program (“LIHEAP”) \$410,688.00
- B. Consider and Approve the Health and Human Services Commission (“HHSC”) Women, Infants, and Children (“WIC”) Agency Contract # HHS000801900001 total FY2022 funding \$626,468
- C. Consider and Approve the Department of Health and Human Services Notice of Award 06CH01558 from the Administration for Children and Families
- D. Consider and Approve the Health and Human Services Commission Contract No HHS 000801900001 Amendment No. 1 to the Women, Infant and Children’s (“WIC”) Nutrition Program.

- E. Consider and Approve Projected PY21 DOE Contract No. 56210003512 total PY funding \$ 149,437.00

## **11. EXECUTIVE SESSION**

The Board may at any time during the meeting close the meeting and hold an Executive Session pursuant to the Texas Open Meetings act codified in Sections 551.071-551.090, Texas Government code which permits closed meetings.

- A. Pursuant to Tex. Gov't Code, 551.074(2) to hear a complaint or charge against a former employee
- B. Pursuant to Tex. Gov't Code, 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
  - a. Complete Executive Director Performance Evaluation
  - b. Review and Discuss Executive Director Compensation
- C. Pursuant to Tex. Gov't Code, 551.072(1) to deliberate the possible purchase, sale, lease, or value of real property because deliberation in an open meeting would have a detrimental effect on CCSCT's position to negotiate with a third party
- D. Pursuant to Tex. Gov't Code, 551.071(1) to seek the advice of its attorney about pending or contemplated litigation or a settlement offer

## **12. RECONVENE IN OPEN SESSION**

## **13. ADJOURNMENT**

Posted for Public Inspection July 23, 2021, by Lucy Casares, Executive Administrative Assistant.

Pursuant to HB 2840 and the Texas Open Meetings Act, public comments may be made on any agenda item before or during the Board's consideration of any such agenda item except for matters taken up during any Executive Session which, by State law, is limited to only the Board and legal counsel. Others may be present during Executive Sessions only under exceptional circumstances which will be determined on a case by case basis by a majority vote of the Board. Individuals who may need a translator to address the Board will be given at least twice as much time to make his or her statement as anyone addressing the Board who does not need translation assistance. This meeting location is wheelchair accessible. Parking for mobility-impaired person is available. Any request for sign interpretive purposes must be made 48 hours in advance of the meeting. To make arrangements, call the Community Council of South Central Texas headquarters at (830) 303-4376.