



400A South Getty Street
Uvalde, Texas 78801

Weatherization Assistance Program General, Electrical & Plumbing Materials and Labor Bid Packet

Enclosed are Materials and Labor bid packets for the following programs and contracts.

1. Weatherization Assistance Program (WAP) – Multi - Family General, Electrical & Plumbing Contract.

Responders may bid on an individual contract or bid on all Electrical contracts. Please note the bids must be received at Community Council of South Central Texas, Inc. office at 400 South Getty Street, Suite A, Uvalde, TX 78801 **no later than 3:00 p.m. on Monday, November 6, 2023.**

THE BIDS MUST BE RETURNED IN TWO SEPARATE ENVELOPES WITH COMPANY NAME VISIBLY DISPLAYED AND CLEARLY MARKED ON THE OUTSIDE AS FOLLOWS

1st Envelope listed as follows.

PROPOSED BID – DO NOT OPEN

General, Electrical & Plumbing MULTI - Family - Material and Labor Bid

Place only pages 12 - 22 of the bid packet into this envelope

2nd Envelope listed as follows.

REFERENCES ONLY

REFERENCES NOTES

If supplying proposals for multiple contracts, accompanying references are required with each contract proposal. References will be verified prior to the bid opening, as specified in the bid packet under Bidder Eligibility. Therefore, you need to place the remaining sheets of the bid packet into a second envelope and clearly mark it as: **REFERENCES ONLY (LIST SPECIFIC BID EACH REFERENCE ACCOMPANIES)**

The Proposed Bids will be opened at the public bid opening scheduled at the Community Council of South Central Texas, Inc office at 400 South Getty Street, Suite A, Uvalde, TX 78801 on **Tuesday November 7, 2023, at 10:00a.m.** All interested parties are encouraged to be present.



Advertisement for Material and Labor Bids

Community Council of South-Central Texas, Inc. (CCSCT) in Seguin, Texas is soliciting Material and Labor Bids from experienced building construction **for a primary and/ or a secondary contractor for the following contracts: Single family, Multifamily HVAC, Single family, Multifamily General, Electric and Plumbing.** Experience is relative to the installation of federally eligible Weatherization Assistance Program measures along with any additional federal, state, or local funding awarded for home perseveration and energy efficiency measures. Weatherization Assistance Program (WAP) and measures extend to dwellings of low-income individuals and families residing in the **CCSCT nine county WAP service areas to replace inefficient central systems, weatherize homes for qualified applicants in a contract year.**

CCSCT Weatherization Assistance Program nine county service areas include: Uvalde, Val Verde, Kinney, La Salle, Maverick, Edwards, Real, Dimmit, Zavala.

Bid packets may be obtained in person during normal business hours (8am – 5pm) at 400A South Getty Street, Uvalde, TX or 801 N State Hwy 123 Bypass, Seguin, Texas 78155, requested by telephone at (830) 303-4376, (830)-261-5514 or downloaded from <http://www.ccsct.org/about-us/request-for-bids/>. A pre-bid conference for WAP program will be held at 10:00 a.m. on Thursday, November 2, 2023, at 400 south Getty, Uvalde Texas, 78801. All completed bid packets must be received at the Community Council of South-Central Texas, Inc. office located at 400 South Getty, Uvalde Texas, 78801 no later than 3:00 p.m. on Monday, November 6, 2023. Proposals may be mailed to the above address; however, CCSCT shall not be responsible for late or delayed delivery. The proposals will be opened at 10:00 a.m. on Tuesday, November 7, 2023, at the public bid opening scheduled at 400 South Getty, Uvalde Texas, 78801. The final selection process will be based on standardized scoring and competitive negotiation for the purpose of selecting subcontractors. CCSCT reserves the right to refuse any and all bids. For competitive bids, Contracts will be awarded for a one year term and may be extended on a yearly basis, up to an additional four (4) years based on satisfactory performance and the availability of funds. Otherwise only a one (1) year contract can be offered.

Community Council of South Central Texas, Inc. is an equal opportunity employer.





Material and Labor Sealed Bid Schedule

DATE	Activity
October 18, 2023, thru October 31, 2023	Public Posting Newspaper Advertisement
Thursday November 2, 2023	Bidders Conference @ 10:00 a.m.
Monday, November 6, 2023	Bid Packets Due by 3:00 p.m.
Tuesday, November 7, 2023	Open Bid Packets @10:00 a.m.
Wednesday, November 8, 2023	Review and Evaluate bid packets
Friday, November 17, 2023	CCSCT Board Approval Notify Bidders of outcome pending

COMMUNITY COUNCIL OF SOUTH CENTRAL TEXAS, INC
Weatherization Assistance Program (WAP)
Solicitation for Contract with Estimated Effective Date Beginning
12/1/2023

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COMMUNITY COUNCIL OF SOUTH CENTRAL TEXAS, INC

Solicitation for Weatherization Contract

PROGRAM DESCRIPTION:

Community Council of South Central Texas, Inc (CCSCT) is soliciting bids from experienced electrical contractors. Experience is relative to the installation of federally eligible Weatherization Assistance Program (WAP) energy conservation and home preservation measures in a seventeen (17) county area including Brewster, Crane, Culberson, Dimmit, Edwards, Hudspeth, Jeff Davis, Kinney, La Salle, Maverick, Pecos, Presidio, Real, Terrell, Uvalde, Val Verde, and Zavala counties.

The Weatherization Program is operated under the rules, regulations, and requirements promulgated by the Department of Energy (10CFR440) and by the state-funding agency, Texas Department of Housing and Community Affairs (TDHCA). Work performed and measures installed must meet all TDHCA standards and be in full compliance with applicable program guidelines and federal, state and local codes.

DESCRIPTION OF WORK:

A. Material & Labor

Using blower door guided air-sealing approaches; the successful bidder will install measures designed to reduce air exchange, to preserve the integrity of the home's thermal envelope, to reduce energy consumption and to ensure the residents' health and safety. Some of the types of measures are listed below:

Install weather stripping, caulking, and switch/outlet gaskets.

Replace and/or repair windows and doors.

Installing storm windows and solar screens

Repair cracks, gaps and holes in ceilings, exterior and interior walls, and floors

Insulating attic space, walls and floors

Venting attic space, installing and/or insulating attic accesses.

Installing LED bulbs

Window AC replacement with Energy Star Window Units

Refrigerator replacement with Energy Star Refrigerators

Whole house ventilation fans (ASHRAE 62.2 requirements)

B. Electrical (Must be Licensed)

Knob and Tube replacement

HVAC circuit installation

Major appliance circuit installation

Service line connection to house

ASHRAE 62.2 Ventilation circuit installation

Additional electrical services to complete Weatherization service to a multi-family unit.

C. Plumbing/Vented & Wall Mount Heater Installation (Must be Licensed)

Installation of Vented Space Heaters (90%)

Installation of Wall Mount Space Heaters (90%)

Replacement of gas/propane & electric water heaters

Repairs to water supply lines and gas lines/connections to protect weatherization measures.

Insulating water heaters and pipes.

PERIOD COVERED:

CCSCT reserves the right to reject any or all bids and/or to cancel this solicitation at any time prior to contract award. Should a contract be awarded pursuant to this procurement, the initial contract period should be 12/01/23 through 11/30/24. For competitive bids, Contracts will be awarded for a one year term and may be extended on a yearly basis, up to an additional four (4) years based on satisfactory performance and the availability of funds. Otherwise only a one (1) year contract can be offered.

BID PRICE:

Material and Labor for customary Weatherization General, Electrical, & Plumbing work must be in written form and must be submitted on the Material and Labor Bid Sheets, Attachment I. Bid prices must be maintained for the initial contract period described above. Quoted prices shall be the completed price at any work site within the previously described county service areas, and may not include separate packaging, handling, shipping and/or delivery charges or travel expenses.

All quoted materials must meet the Department of Energy (DOE) material specifications, current ASHRAE Standards, IAPMO Standards and National Electrical Code and other federal, state, and local material specifications. Weatherization material proposals must comply with the minimum standards set forth in the International Building Codes 2015, Texas Department of Housing and Community Affairs current Standard Work Specifications, Materials, and Installation Standards Manual. The TDHCA Standard Work Specifications and Materials and Installation Standards Manual is available for review at 400A South Getty Street, Suite A, Uvalde, TX or at <http://www.tdhca.state.tx.us/community-affairs/wap/guidance.htm> . Documentation related to these standards must accompany this bid and follow Attachment I.

BIDDER ELIGIBILITY:

1. Bid packages which are incomplete, prices do not tabulate correctly, lack required documentation, or are illegible will be considered non-responsive and will be rejected. Submission must include all referenced attachments and required documents.
2. Bids received after the published deadline shall not be accepted and shall be returned unopened to bidder. All bids must be submitted to CCSCT at 400 S Getty, Suite A, Uvalde, TX 78801. The bid must be in a sealed envelope, clearly marked on the outside as indicated on Page 1. Otherwise, the envelope will be returned unopened and considered "NON-RESPONSIVE".
3. Bidders must have at least 3 years of experience in weatherization or construction and/or HVAC and/or plumbing and/or electrical. Applicable experience must be documented on Attachment II, Bidder's Experience.
4. Bidders must have the staff, equipment, financial and technical resources needed to effectively perform all required activities specified in the previous Description of Work. Applicable information regarding these criteria shall be recorded on Attachment III & IV, Technical and Financial Resources.
5. Bidders must comply with all applicable federal, state, and local laws and regulations, must have adequate general liability and vehicle insurance and may not be on a local, state or federal Consolidated List of Debarred, Suspended and Ineligible Contractors and Grantees. Required documentation is outlined in Attachment V, Legal and Other Bidder Requirements.
6. CCSCT reserves the right to reject any/all bids.

CONTRACTOR SELECTION:

A contract pursuant to this solicitation, if awarded, shall be based on CCSCT's evaluation of price, past performance and experience, financial and technical resources, and compliance with all legal and other bidder requirements. Specific criteria weighted values are described in Attachment VI, Bid Evaluation Sheet.

PRE-BID CONFERENCE:

CCSCT will hold a pre-bid conference at 10:00a.m. on Thursday November 2, 2023, at CCSCT's office located at 400 S Getty, Suite A, Uvalde, TX 78801. Attendance is optional, but may be advantageous, as potential bidders will have the opportunity to ask questions and/or seek clarification regarding any and all aspects of this bid process. All questions must be submitted in writing to CCSCT at 400 S Getty, Suite A, Uvalde, TX 78801 at least one day prior to the pre-bid conference. CCSCT will provide written responses to all questions for all bidders in attendance at the bidder's conference and by mail, fax, or e-mail to prospective bidders (all who pick up /request a bid packet) not in attendance. CCSCT will not respond to any questions after the pre-bid conference.

**CONTRACTUAL AGREEMENT
GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY
STANDARD SPECIFICATIONS & CONDITIONS**

The following standard specifications and requirements shall be binding upon the Community Council of South Central Texas, Inc (CCSCT) Contractor (if selected) pursuant to this solicitation. These standard specifications and requirements are applicable for Weatherization (WAP) and/or additional State/Federally funded programs awarded to CCSCT. This document shall be incorporated, by reference, into any contract for WAP services which result from this procurement.

1. Contractors shall furnish all materials necessary for delivery of services in the seventeen (17) county areas for programs listed above. All materials shall meet all current applicable Federal, State, and local standards and specifications. Weatherization materials shall comply with the Texas Department of Housing and Community Affairs Materials Installation Standards Manual. CCSCT shall not be billed for transportation or delivery costs. Materials shall be new and in good condition. CCSCT shall not be charged for items which are damaged prior to or during installation or for wasted materials.
2. All weatherization materials shall be installed in accordance with the standards contained in the TDHCA Weatherization and Mechanical Field Guides, current Material Standards Manual, Standard Work Specifications, IRC 2015, NEC Standards. CCSCT shall pay only for those materials which meet applicable standards, and which are acceptably and properly installed on eligible dwelling units.
3. It is CCSCT's intent to secure a quoted price (i.e., bid) for all customary materials and labor. Incidental items not included in CCSCT's solicitation (i.e., nails, screws, fasteners, miscellaneous hardware, etc.) shall not be billed to CCSCT. Unusual or one of a kind circumstances or development of new (DOE/TDHCA approved) products or materials shall be addressed on a case-by-case or as needed basis.
4. Contractor shall furnish all labor pursuant to completion of activities in CCSCT's nine (9) county area. The Contractor is required to attend all final inspections in order to correct any work as required by CCSCT, funding source and/or Federal/State/local inspection.
5. On-site supervision must be provided. Field staff must be proficient in installing approved measures. Must meet required OSHA and EPA certifications as listed on Attachment IV for each contract.
6. For Weatherization, CCSCT shall conduct an initial air test (on feasible units) prior to undertaking air-sealing activities and shall conduct and record a final air exchange reading upon completion of the air sealing work. The final air exchange rate must be within the desired air exchange range (and minimum ASHRAE, DOE and TDHCA ventilation requirements must be maintained).
7. Once a job is completed, the Contractor must remove all debris from the job site and dispose of it in a proper and responsible manner. The Contractor shall take every precaution necessary to protect all existing trees, shrubbery, plants, sidewalks, buildings, vehicles, etc. in the area where work is being done, as well as the building covered by the contract, and shall rebuild, repair, restore and make good at his own expense all injury and damage to same which may result from work being carried on under this contract.

**CONTRACTUAL AGREEMENT
GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY
STANDARD SPECIFICATIONS & CONDITIONS
(CONT'D)**

8. The total allowable materials and labor cost per measure shall be determined prior to the Contractor starting work. The total dwelling costs for weatherization may not exceed established Program maximums. Change Orders require approval prior to installation of measures or measures will be at Contractor's expense.
9. CCSCT shall not be charged separately for sub-contractor's cost for job-related transportation, tools or equipment needed to perform work or for disposal of debris removed from the job site, for staff training or for fringe benefits.
10. Contractor is responsible for any job-related illness or injury to workers in his/her employment, and shall indemnify and hold harmless CCSCT, CCSCT staff, and CCSCT clients in the event an on-the-job illness or injury occurs.
11. Contractor must submit itemized material and labor cost statements for each approved job completed and the statement shall be presented in a format required by CCSCT. All work is performed on a reimbursement basis. No draws or advances shall be provided under this agreement. Only when the dwelling unit or facility repair has been completed, CCSCT has received the material and labor cost statement, the unit or facility repair has passed the agency's final inspection and CCSCT has received the funds from TDHCA, or appropriate funding source will payment for the materials and labor be made. Payment will normally be made within 60 days of final agency acceptance. Payment will be made by check and mailed to the address provided by the Contractor only.
12. All work assigned pursuant to this contract must be completed in a timely and expeditious manner. CCSCT shall provide a work schedule which shall ensure that its contractual obligations to TDHCA for Weatherization are met. Failure of the Contractor to perform in accordance with said schedule may be grounds for termination of the services agreement.
13. Contractor must correct any bonafide materials and/or workmanship deficiency identified during the agency final unit inspection. Contractor or approved designee must accompany CCSCT inspector on final inspections, except when waived by CCSCT. Failure to take required corrective action within a reasonable time period (normally 5 working days) may result in termination of this agreement. Measures that require more than two inspections due to the sub-contractor's failure to meet the specified work requirements shall result in each additional inspection being charged to the Contractor at the rate of \$400.00 per re-inspection. A money order or cashier's check shall be mailed to CCSCT-Weatherization, 801 N Hwy 123 Bypass, Seguin, TX 78155, for these extra charges.
14. Contractor must promptly correct any deficient performances identified by inspections performed by CCSCT, Texas Department of Housing and Community Affairs (TDHCA), Department of Energy (DOE), Federal/State/Local Code Inspectors and/or complaints by the clients for a period of twelve (12) months after date of unit completion. Corrections must be made within 5 days of notification.

**CONTRACTUAL AGREEMENT
GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY
STANDARD SPECIFICATIONS & CONDITIONS
(CONT'D)**

15. Contractor must recognize the special needs and concerns of low-income, elderly, and disabled clients and must ensure that clients are at all times treated respectfully and courteously. Contractors and/or staff must always conduct themselves in a professional manner.
16. Contractor must retain all work and cost records for a minimum period of three (3) years after payment for the dwelling unit or facility repair has been made and all other pending matters are closed. This requirement is to assure fair settlement of disputes or complaints that may arise, as well as to fulfill federal audit requirements.
17. Contractor must conform to all current Federal, State and Local material standards, specification, and code requirements; 10 CFR 440, Appendix A to Part 440 - Standards for Weatherization Materials and 2023 TDHCA Material Standards Manual, NEC Standards and 2015 IRC standards.
18. The Weatherization Assistance Program (WAP) is federally funded. Any known or suspected incident of fraud or program abuse involving Contractor or the Contractor's staff will be reported to the appropriate state or federal investigative body or official.
19. Contractor is required to provide current plumbing and electrical license including Master and Journeyman along with the required OSHA and EPA certifications listed on Attachment IV of each contract.
20. The Contractor must meet the following and must provide assurances of the same.
 - a. **Equal Employment Opportunity**--Compliance with Executive Order 11246, entitled "Equal Employment Opportunity", as amended by Executive Order 11375, and as supplemented in Dept. of Labor regulation (41 CFR part 60).
 - b. **Copeland "Anti-Kickback" Act (18 U.S.C. 874 and 40 U.S.C. 276c)** --The sub-contractor must comply with the Copeland "anti-kickback" Act (18 USC 874 and 40 U.S.C.276c) as supplemented in Department of Labor regulations (29 CFR, Part 3, "Contractors and Sub-contractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or sub-recipient shall be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he is otherwise entitled. Any suspected or reported violations of this act shall immediately be reported to TDHCA.
 - c. **Contract Work Hours and Safety Standards Act (40 U.S.C. 327-333)** --compliance with Sections 102 and 107 of the Contract work Hours and Safety Standards Act (40 U.S.C. 327-333), as supplemented by Department of Labor regulations (29CFR part 5). Under Section 102 of the act, each contractor shall be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than 1 ½ times the basic rate of pay for all hours worked in excess of 40 hours in the work week. Section 107 of the Act is applicable to construction work and provides that no laborer or mechanic shall be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market or contracts for transportation or transmission of intelligence.

**CONTRACTUAL AGREEMENT
GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY
STANDARD SPECIFICATIONS & CONDITIONS
(CONT'D)**

- d. **Rights to Inventions Made Under a Contract or Agreement**--Contracts or agreements for the performance or experimental, developmental, or research work shall provide for the rights of the Federal Government and the recipient in any resulting invention in accordance with 37 CFR part 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.
- e. **Clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), as amended**--Contracts and sub-grants of amounts in excess of \$100,000 shall contain a provision that requires the recipient to agree to comply with all applicable standards, orders or regulations issued pursuant to the clean Air Act (42 U.S.C. 7401 et seq.) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251 et seq.). Violations shall be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA) (40 CFR, Part 15).
- f. **Byrd Anti-Lobbying Amendment (31 U.S.C. 1352)** --Contractors who apply or bid for an award of \$100,000 or more shall file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence any officer or employee of any agency, a member of Congress, officer or employee of Congress, or any employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Any disclosures are forwarded from tier to tier up to the recipient.
- g. **Debarment and Suspension (E.O.s 12459 and 12689)** --No contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Non-procurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspensions." This list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractors declared ineligible under statutory or regulatory authority other than E.O.s 12549. Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding its exclusion status and that of its principal employees.

I HEREBY ACKNOWLEDGE HAVING READ AND CERTIFY THAT I UNDERSTAND AND FULLY ACCEPT ALL THE CONTRACTUAL TERMS AND CONDITIONS WHICH ARE SET FORTH HEREIN AND WHICH SHALL BE INCLUDED IN ANY CONTRACT DOCUMENT EXECUTED PURSUANT TO THIS SOLICITATION.

Respondent's Company Name

Respondent's Printed Name

Title

Respondent's Signature

Date

ATTACHMENT 1

GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY
MATERIAL AND LABOR

**ATTACHMENT I
GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR BID SHEET
(40 Points)**

***ALL MATERIALS MUST MEET OR EXCEED**

10 CFR 440, Appendix A to Part 440 - Standards for Weatherization Materials, 2018 TDHCA Material Installation Standards Manual

ANSI/ASTM Standards	Description	Unit Measure	Material Price Per Unit	Labor Price Per Unit	Total Bid Per Unit
	Lead Safe Required Measures	Each			
	Misc. Hourly labor	Per Hr.			
INSULATION MEASURES					
Attic Insulation-Sub-Contractor will block out all heat sources with double layer of Batt R-19 for baffles & soffit vents. Must place Insulation Markers 4' to 6' apart. Blown insulation must be Insulsafe III or equivalent.					
ASTM C764-99 *ASTM E 136	BLOWN ATTIC INSULATION	UNIT	MATL	LABOR	TOTAL
*	Attic R-11 Blown Fiberglass	PSF			
*	Attic R-13 Blown Fiberglass	PSF			
*	Attic R-19 Blown Fiberglass	PSF			
*	Attic R-25 Blown Fiberglass	PSF			
*	Attic R-27 Blown Fiberglass	PSF			
*	Attic R-30 Blown Fiberglass	PSF			
*	Attic R-38 Blown Fiberglass	PSF			
*	Batt Insulation R-13	PLF			
*	Batt Insulation R-19	PLF			
*	Batt Insulation R-30	PLF			
*	Batt Insulation R-38	PLF			
ASTM C739-88 ASTM C739-00	Wall Insulation R-13, Blown Cellulose (includes drill holes in wall and patch with plug)	PSF			
*	Floor Insulation R-19 Batts, (installed with adequate support to maintain thermal efficiency)	PSF			
	Underbelly Barrier	PSF			
	Underbelly Barrier Repair	PSF			
*	Open Cell Spray Polyurethane Foam	PSF			
*	Closed Cell Spray Polyurethane Foam	PSF			
	ATTIC HATCH / VENTILATION	UNIT	MATL	LABOR	TOTAL
	Insulate Attic Hatch - Includes Material (plywood or sheetrock, insulation & foam tape)	Each			
	Build Attic Hatch – Includes Material (frame, plywood or sheetrock cover, batt insulation, foam tape)	Each			
	Insulated Attic Stair Access Cover - (site built)	Each			
	Insulated Attic Stair Access Cover - (purchased)	Each			
	Pull Down Attic Hatch 8/9' Foot Ceiling	Each			
	Pull Down Attic Hatch 12' Foot Ceiling	Each			

**ATTACHMENT I
GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR BID SHEET**

ATTIC HATCH / VENTILATION CONT'D		UNIT	MATL	LABOR	TOTAL
	Static Vents 18"	Each			
	Gable Vent 12" x 12"	Each			
	Gable Vents 14" x 18"	Each			
	Gable Vents 18" x 24"	Each			
	Soffit Vents 4" x 8"	Each			
	Soffit Vent 4" x 12"	Each			
	Soffit Vents 8" x 16"	Each			
REPAIR/REPLACEMENT WINDOWS Replacement windows must be Metal or Vinyl with Low E glass and have been tested by a laboratory to certify strength and air extrusions. Installation materials like parting stop, fasteners, screws & nails should be included in the cost per Sq. Ft. and not billed separately.		UNIT	MATL	LABOR	TOTAL
*	Replacement - Energy Star Rated Vinyl Windows	PSF			
	Metal Double Insulated Glass Window	PSF			
	Metal/Low E Glass Window	PSF			
*	Storm Windows Aluminum Frame	PSF			
	Solar Screens (Multi-family)	PSF			
	Burglar Bars R&R Per Window	Each			
	Weatherize Existing Window (includes jamb-up on both sides, sweep at sash and foam tape at sill)	Each			
	Single Strength Replacement Glass	PSI			
	Double Glazed Replacement Glass	PSI			
	Sash Locks	Each			
REPLACEMENT DOORS Material price per door cost should include: Exterior Metal Doors - door unit, combination lockset and door viewer HCDU - door unit, passage door knob (no lock) SC Slab - door, passage door knob (lock), hinges and jamb-up Wood doors will be sealed with 2 coats of water seal with stain and jamb-up.		UNIT	MATL	LABOR	TOTAL
*	Exterior Pre-hung metal 30" x 80" door unit	Each			
*	Exterior Pre-hung metal 32" x 82" door unit	Each			
*	Exterior Pre-hung metal 36" x 80" door unit	Each			
*	Prehung HCDU all sizes (includes hardware)	Each			
	Hollow Core Doors (slab only all sizes, includes hardware)	Each			
	MH Exterior Door	Each			
	MH Exterior Door W/H Door	Each			
*	24" x 80" Solid Core 1-3/8 slab (includes hardware)	Each			
*	30" x 80" Solid Core 1-3/8 slab (include hardware)	Each			
*	32" x 80" Solid Core 1-3/8 slab (include hardware)	Each			
*	36" x 80" Solid Core 1-3/8 slab (include hardware)	Each			
MISC. DOOR REPAIR MATERIALS		UNIT	MATL	LABOR	TOTAL
	Passage Doorknobs (no lock)	Each			

**ATTACHMENT I
GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR BID SHEET**

	MISC. DOOR REPAIR MATERIALS CONT'D	UNIT	MATL	LABOR	TOTAL
	Keyed Entry Doorknob	Each			
	Deadbolt (keyed alike)	Each			
	Barrel Bolt	Each			
	Thresh plates (all aluminum)	Each			
	Striker Plates	Each			
Hinges=ANSI 633	Hinges	Each			
	Door Viewers	Each			
	¼ Round Molding PVC	Ln. Ft.			
	4" Base Molding PVC	Ln. Ft.			
	INCIDENTALS / AIR INFILTRATION	UNIT	MATL	LABOR	TOTAL
	1 x 2 Lumber	Ln. Ft.			
	1 x 4 Lumber	Ln. Ft.			
	1 x 6 Lumber	Ln. Ft.			
	1 x 8 Lumber	Ln. Ft.			
	1 x 10 Lumber	Ln. Ft.			
	1 x 12 Lumber	Ln. Ft.			
	2 x 4 Lumber	Ln. Ft.			
	2 x 6 Lumber	Ln. Ft.			
	2 x 8 Lumber	Ln. Ft.			
	2 x 10 Lumber	Ln. Ft.			
	2 x 12 Lumber	Ln. Ft.			
	Parting Stop	Ln. Ft.			
	Window Stool	Each			
	Sash Seal (lock)	Each			
	1 x 2 Treated Lumber	Ln. Ft.			
	1 x 4 Treated Lumber	Ln. Ft.			
	1 x 6 Treated Lumber	Ln. Ft.			
	1 x 8 Treated Lumber	Ln. Ft.			
	1 x 10 Treated Lumber	Ln. Ft.			
	1 x 12 Treated Lumber	Ln. Ft.			
	2 x 4 Treated Lumber	Ln. Ft.			
	2 x 6 Treated Lumber	Ln. Ft.			
	2 x 8 Treated Lumber	Ln. Ft.			
	2 x 10 Treated Lumber	Ln. Ft.			
	2 x 12 Treated Lumber	Ln. Ft.			
	4 x 4 Treated Lumber	Ln. Ft.			
	4" x 8" x 16" Solid Concrete Block	Each			
	12" x 8" x 12" Deck Block	Each			
	3 Step Stringer	Each			
	4 Step Stringer	Each			
	5 Step Stringer	Each			
	EXTERIOR WALL SIDING	UNIT	MATL	LABOR	TOTAL
	1 x 6 Wood Siding	Ln. Ft.			

**ATTACHMENT I
GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR BID SHEET**

	EXTERIOR WALL SIDING CONT'D	UNIT	MATL	LABOR	TOTAL
	1 x 8 Wood Siding	Ln. Ft.			
	Smart Siding 4' x 8' Sheet	Each			
	Smart Siding 4" x 96" Trim Piece	Each			
	Stucco Finish	PSF			
	Underpinning	Ln. Ft.			
	Skirting	Ln. Ft.			
	Z-Bar Flashing	Ln. Ft.			
	SHEET MATERIAL	UNIT	MATL	LABOR	TOTAL
	1/2" CDX Plywood 4' x 8'	Each			
	3/4" CDX Plywood 4' x 8'	Each			
	1/2" OSB 4' x 8'	Each			
	3/4" OSB 4' x 8'	Each			
	1/2" Sheetrock 4' x 8' (Includes Taped & Floated)	Each			
	FRP 4' x 8'	Each			
	Luan 4' x 8'	Each			
	XPS Board 4/3" x 4' x 8'	PSF			
	Ext. W/H Closet Complete	Each			
	AIR INFILTRATION - MISC	MATL	MATL	LABOR	TOTAL
	Small Hole Patch <16sq. ft.	PSF			
	Medium Hole patch > sq. ft.<32 sq. ft.	PSF			
	Large Hole Patch > 32 sq. ft.	PSF			
*	Caulk (25 yr. siliconized acrylic (clear)	Tube			
*	Silicone (clear)	Tube			
*	Masonry/Mortar Caulk	Each			
	Foam Tape	Roll			
*	Spray Foam	Each			
	Fireplace Plug	Each			
	AC Seal	Each			
	Door Sweep	Each			
	Jamb-up (siliconized)	Each			
	Jamb-up (siliconized multifamily)	Each			
	Thresholds	Each			
*	Wall Outlet Insulators	Each			
	Recessed Downlight	Each			
	ROOFING REPAIR MATERIAL	UNIT	MATL	LABOR	TOTAL
	Shingles (sq)	By Sq			
	Shingles (bld)	Bundle			
	Felt (200 sq. ft)	200 sf			
	Drip Edge	Ln. Ft.			
	Flashing	PSF			
	Ospho Rust Treatment	1 Gal			
*	Elastomeric Roof Coating (gal)	1 Gal			
*	Elastomeric Roof Coating	5 Gal			

**ATTACHMENT I
GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR BID SHEET**

	ROOFING REPAIR MATERIAL CONT'D	UNIT	MATL	LABOR	TOTAL
	Roll Roof	By Sq			
*	Roof Tar (tube)	Tube			
*	Roof Tar(gal)	1 Gal			
*	Roof Tar	5 Gal			
	Corrugated	PSF			
	BASE LOADS MATERIALS	UNIT	MATL	LABOR	TOTAL
*	16 Cu. Ft. Energy Star Refrigerator	Each			
*	18 Cu. Ft. Energy Star Refrigerator	Each			
*	LED's	Each			
	ENERGY STAR WINDOW UNIT AC / HEAT PUMPS	UNIT	MATL	LABOR	TOTAL
*	5000 BTU	Each			
*	6000 BTU	Each			
*	8000 BTU	Each			
*	10000 BTU	Each			
*	12000 BTU	Each			
*	15000 BTU	Each			
*	18500 BTU	Each			
*	24000 BTU	Each			
*	10K/10K Heat Pump/Window Unit	Each			
*	12K/33K Heat Pump/Window Unit	Each			
	ENERGY STAR WINDOW UNIT AC / HEAT PUMPS	UNIT	MATL	LABOR	TOTAL
*	18K/34K Heat Pump/Window Unit	Each			
*	24K/35K Heat Pump/Window Unit	Each			
	FRESH AIR SUPPLY	UNIT	MATL	LABOR	TOTAL
	Air Exchanger Ducting Only	Ln Ft			
	Air Exchanger 80cfm .7 sones max (complete)	Each			
	Air Exchanger 110cfm .7 sones max (complete)	Each			
	Vertical Mount 110cfm .7 sones max (complete)	Each			
	AC REPAIR MEASURES	UNIT	MATL	LABOR	TOTAL
*	Duct Sealing at both Plenum & Register	Each			
	Return Air Grille (hollow core door units)	Each			
	Return Air Grille (wall mounted)	Each			
	Filtered Return Air Grille (wall mounted)	Each			
	Ceiling Register	Each			
	Floor Register	Each			
	AC Duct Replacement 6" to 8"	PLF			
	AC Duct Replacement 10" to 12"	PLF			
	AC Duct Replacement 12" to 16"	PLF			
	AC Duct Insulation 6"	PLF			
	AC Duct Insulation 8"	PLF			
	AC Duct Insulation 10"	PLF			
	H&S / ITEMIZED MEASURES	UNIT	MATL	LABOR	TOTAL
	Smoke Detector	Each			
	CO Detector	Each			
	Add Dryer Vent	Each			

**ATTACHMENT I
GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR BID SHEET**

	H&S / ITEMIZED MEASURES CONT'D	UNIT	MATL	LABOR	TOTAL
	Dryer Vent Replacement	Each			
	Bathroom Exhaust Fan	Each			
	Dryer/Electric W/H Cord	Each			
	Bathroom Exhaust Fan Vented Out - Complete (Including roof jack for roof applications)	Each			
	Vent Bath Fan – Only	Each			
	4" Bath Fan Vent Pipe	PLF			
	Vent Bath Fan	Each			
	4" 90° Elbow-Bath Fan Vent	Each			
	4" Roof Vent Cap-Bath Fan	Each			
*	30" Gas Cook Top	Each			
*	36" Gas Cook Top	Each			
*	Cook Stove (Free Standing, Basic, White, Gas Only)	Each			
	30" Vent a Hood (Only)	Each			
	36" Vent a Hood (Only)	Each			
	30" Vent a Hood (Includes pipe, roof jack & cap)	Each			
	36" Vent a Hood (Includes pipe, roof jack & cap)	Each			
	Vent a Hood Vent (Includes roof jack & cap)	Each			
	7" Venthod Roof/Wall Cap	Each			
	Wall Outlet Covers	Each			
	ELECTRICAL MEASURES	UNIT	MATL	LABOR	TOTAL
	Weatherproof Electrical Outlet Cover	Each			
	110v Outlet Plug	Each			
	110v Circuit (Includes breaker, wire, outlet box & plug & cover)	Each			
	220 Outlet Plug	Each			
	220v Circuit (Includes breaker, wire, outlet & cover)	Each			
	15/20 AMP Breaker	Each			
	Basic Light Fixture	Each			
	Light Switch	Each			
	Junction Box	Each			
	Junction Box Cover	Each			
	Pull Chain On/Off	Each			
	PLUMBING REPAIR MEASURES	UNIT	MATL	LABOR	TOTAL
	Bath Sink Faucet	Each			
	P-trap	Each			
	Bathtub Faucet	Each			
	Boot/Jack/Cap	Each			
	Small Leak Repair	Each			
	Toilet (includes wax ring, flush kit & accessories)	Each			
	Outlet/Continuous Waste (drainpipe)	Ln. Ft.			
	ADDITIONAL REPAIR ITEMS	UNIT	MATL	LABOR	TOTAL
	Water Seal (Qt)	Per Qt.			
	Water Seal (Gal)	Per Gal			
	Kilz (qt)	Per Qt.			
	Kilz (gal)	Per Gal			
	Kitchen Sink Faucet	Each			

ATTACHMENT I – GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR BID SHEET

	ADDITIONAL REPAIR ITEMS	UNIT	MATL	LABOR	TOTAL
	Paint Interior/Exterior (qt)	Per Qt.			
	Paint Interior/Exterior (gal)	Per Gal			
	Knob & Tube Replacement Per the Following	UNIT	MATL	LABOR	TOTAL
	Bedroom (includes 2 plugs, light and switch)	Each			
	Bathroom (includes light and switch)	Each			
	Living Room (includes 2 plugs, 2 light and 2 switches)	Each			
	Dining Room (includes light and switch)	Each			
	Den (includes 2 plugs, light and switch)	Each			
	Kitchen (includes, Ref, Stove, plug, light and switch)	Each			
	Utility (includes washer, dryer, light and switch)	Each			
	Meter Base & Breaker Box	UNIT	MATL	LABOR	TOTAL
	200 AMP Breaker Box (Including moving existing services)	Each			
	100 AMP Breaker Box (Including moving existing services)	Each			
	Meter Base w/ Main Panel	Each			
	Standard Circuit Material Includes wire, breaker, box, switch and/or receptacle and cover	UNIT	MATL	LABOR	TOTAL
	10 Ln Ft 20 Amp Circuit	Each			
	20 Ln Ft 20 Amp Circuit	Each			
	30 Ln Ft 20 Amp Circuit	Each			
	40 Ln Ft 20 Amp Circuit	Each			
	50 Ln Ft 20 Amp Circuit	Each			
	10 Ln Ft 30 Amp Circuit	Each			
	20 Ln Ft 30 Amp Circuit	Each			
	30 Ln Ft 30 Amp Circuit	Each			
	40 Ln Ft 30 Amp Circuit	Each			
	50 Ln Ft 30 Amp Circuit	Each			
	20 AMP Breaker (single pole)	Each			
	30 AMP Breaker (single pole)	Each			
	40 AMP Breaker (single pole)	Each			
	20 AMP Breaker (double pole)	Each			
	30 AMP Breaker (double pole)	Each			
	40 AMP Breaker (double pole)	Each			
	50 AMP Breaker (double pole)	Each			
	60 AMP Breaker (double pole)	Each			
	Mics. Electrical	UNIT	MATL	LABOR	TOTAL
	Light Switch Replacement (switch only)	Each			
	110V Receptacle Replacement (receptacle only)	Each			
	220V Receptacle Replacement (receptacle only)	Each			
	Basic Light Fixture (includes CFLs)	Each			

ATTACHMENT I – GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR BID SHEET

	Mics. Electrical	UNIT	MATL	LABOR	TOTAL
	Basic Porcelain Keyless Light Fixture	Each			
	Junction Box w/ cover	Each			
	Junction Box Cover	Each			
	Weatherproof Single Gang Receptacle	Each			
	Weatherproof Exterior Light Fixture Box	Each			
	Weatherproof Exterior Light Fixture	Each			
	Energy Star Ceiling Fan (flush mount)	Each			
	3'- 4' Ceiling Fan Down Rod	Each			
	8.5w LED	Each			
	Smoke Detector Hardwired w/ Battery Backup (all inclusive)	Each			
	Disconnect for Water Heater	Each			
	Electrical Water Heater Cord	Each			
	HVAC Service Items	UNIT	MATL	LABOR	TOTAL
	AC Disconnect	Each			
	AC Whip	Each			
	10 Ft 30 AMP AC Service w/ Disconnect	Each			
	20 Ft 30 AMP AC Service w/ Disconnect	Each			
	30 Ft 30 AMP AC Service w/ Disconnect	Each			
	40 Ft 30 AMP AC Service w/ Disconnect	Each			
	50 Ft 30 AMP AC Service w/ Disconnect	Each			
	Fresh Air System	UNIT	MATL	LABOR	TOTAL
	Broan Smart Sense Ventilation Fan (SSQTXE080)	Each			
	Broan Smart Sense Ventilation Fan (SSQTXE110)	Each			
	Hourly Charge	Each			
	HEATERS / Wall Furnace				
*	6K BTU Wall Mount	Each			
*	10K BTU Wall Mount	Each			
*	20K BTU Wall Mount	Each			
*	25K BTU Direct Vent w/Vent System	Each			
*	30K BTU Direct Vent w/Vent System	Each			
	HEATERS / Wall Furnace Cont'd	UNIT	MATL	LABOR	TOTAL
*	35K BTU Direct Vent w/Vent System / 90%	Each			
*	35K BTU Wall Gravity Vented (all inclusive) – 90%	Each			
*	50K BTU Wall Gravity Vented (all inclusive) – 90%	Each			
*	65K BTU Wall Gravity Vented (all inclusive) – 90%	Each			
*	35K Furnace Blower	Each			
	Side Outlet Register	Each			
	Side Outlet Kit	Each			
	Rear Outlet Kit	Each			
	Water Heaters	UNIT	MATL	LABOR	TOTAL
*	Water Heater 29 GAL - Elect (w/ H&C water supply)	Each			
*	Water Heater 29 GAL - GAS (w/ H&C water supply)	Each			

ATTACHMENT I – GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR BID SHEET

	Water Heaters CONT'D	UNIT	MATL	LABOR	TOTAL
*	Water Heater 40 GAL - Elect (w/ H&C water supply)	Each			
*	Water Heater 40 GAL - GAS (w/ H&C water supply)	Each			
*	40 Gal Heat Pump Water Heater 40 GAL (w/ H&C water supply)	Each			
	W/H Pan Only	Each			
	W/H Pan & Drainpipe to Outside	Each			
	Pop-Off Drainpipe (CPVC Pipe)	Each			
	Pop-Off Valve (PRV)	Each			
	Hot/Cold Water Supplies	Each			
	Cold Water Shut Off	Each			
*	W/H Double Wall Vent...All inclusive	Each			
	3" Double Wall Vent Pipe	Each			
	3" Double Wall 90	Each			
	3" Double Wall 45	Each			
	3" Single Wall Vent Pipe	Each			
	4" High/Low Fresh Air Returns	Each			
	Flood Stop Valve (electronic valve)	Each			
	Electric Plug (all-inclusive Wire, Breaker, Plug, Etc.)	Each			
	W/H Stand	Each			
	W/H Stand (Site Built)	Each			
	Copper Lines (water line alteration)	Each			
*	W/H Pipe Insulation	Each			
	W/H Jacket	Each			
	Low Flow Shower Head	Each			
	Aerators	Each			
	Gas Line Measures	UNIT	MATL	LABOR	TOTAL
	Gas Stop & Supply (all inclusive)	Each			
	Gas Line	Each			
	Gas Outlet Plug	Each			
	Gas Line Leak Test	Each			
	Misc. Plumbing Materials & Measures	UNIT	MATL	LABOR	TOTAL
	Kitchen Countertop w/cabinets (6' Section)	Each			
	Kitchen Sink Faucet	Each			
	Bath Vanity w/Sink	Each			
	Bath Sink Faucet	Each			
	P-TRAP	Each			
	Bathtub	Each			
	Tub Surround	Each			
	Bathtub Faucet	Each			
	Toilet – Complete	Each			
	Toilet Replacement	Each			
	Toilet Repair (Outlet flange, wax ring, R&R)	Each			

ATTACHMENT I – GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR BID SHEET

	Misc. Plumbing Materials & Measures Cont'd	UNIT	MATL	LABOR	TOTAL
	Toilet Repair (flush Kit & Accessories)	Each			
	Toilet Repair (Seat)	Each			
	Toilet Pull & Reinstall Existing (including wax ring)	Each			
	Shower Unit (3 pc Fiberglass)	Each			
	Outlet/Continuous Waste Drain (drainpipe)	Each			
	Small Leak Repair	Each			
	Exterior Waste Drainpipe	PLF			
	Storm Doors	Each			
	Water Line Plug	Each			
	Lead Safe Measures	Each			
	Hourly Charge Plumbing	Each			
	TOTAL MATERIAL & LABOR BID				

All incidentals not listed that may occur or be required will be negotiated prior to work. All totals listed must be calculated correctly otherwise bid will be considered non-responsive.

I CERTIFY THAT THE ABOVE QUOTED PRICES WILL BE IN EFFECT UNTIL **November 30, 2024**

Respondent's Company Name

Respondent's Printed Name

Title

Respondent's Signature

Date

REMEMBER: THIS IS YOUR BID -- MAKE SURE IT IS ATTACHED TO THE COMPLETED BID PACKET

ATTACHMENT II

GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR

BIDDER'S EXPERIENCE & INTEGRITY (25 POINTS)

1. YEARS OF EXPERIENCE

_____ Number of years' experience you/your company has in construction and/or weatherization work. Please attach information, which can be used to verify your experience. (1 pt. will be awarded for each year of experience up to a maximum of 4 pts.)

2. RECORD OF PAST PERFORMANCE

List below the names, addresses and phone numbers of 3 previous clients as references for whom you/your firm have performed construction and/or weatherization activities in the past 12 months. (maximum of 21 pts). No points will be awarded for references, which cannot be verified, or who indicate that the work performed, or staff conduct was unsatisfactory. Listed below are the questions that will be asked of each reference and the point value attached to their response:

Question #1: Which of the tasks below were performed? 1 pt.

Ref.#1 Insulation Replace doors/windows Air infiltration Misc. Repairs

Ref.#2 Insulation Replace doors/windows Air infiltration Misc. Repairs

Ref.#3 Insulation Replace doors/windows Air infiltration Misc. Repairs

Question #2: Please rate the quality of work completed. Was the quality.

Very Good – 3 pts. Good – 2 pts. Fair – 1 pt. Poor – 0 pts.

Ref.#1 Very Good Fair Ref.#2 Very Good Fair Ref.#3 Very Good Fair
 Good Poor Good Poor Good Poor

Question #3: Was the contractor timely in completing projects? Yes – 1 pt. or No – 0 pt.

Ref.#1 Yes Ref.#2 Yes Ref.#3 Yes
 No No No

Question #4: Would you contract with this individual again? Yes – 1 pt. or No – 0 pt.

Ref.#1 Yes Ref.#2 Yes Ref.#3 Yes
 No No No

Question #5: Which of the tasks below were performed? 1pt.

Ref.#1 Knob & Tube Replacement Adding electrical circuits General electrical repairs.

Ref.#2 Knob & Tube Replacement Adding electrical circuits General electrical repairs.

Ref.#3 Knob & Tube Replacement Adding electrical circuits General electrical repairs

Question #6: Please rate the quality of work completed. Was the quality.

Very Good – 3 pts. Good – 2 pts. Fair – 1 pt. Poor – 0 pts.

Ref.#1 Very Good Fair Ref.#2 Very Good Fair Ref.#3 Very Good Fair
 Good Poor Good Poor Good Poor

Question #7: Was the contractor timely in completing projects? Yes – 1 pt. or No – 0 pt.

Ref.#1 Yes Ref.#2 Yes Ref.#3 Yes
 No No No

Question #8: Would you contract with this individual again? Yes – 1 pt. or No – 0 pt.

Ref.#1 Yes Ref.#2 Yes Ref.#3 Yes
 No No No

Question #9: Was the contractor (contractor's staff) courteous and respectful? Yes – 1 pt. or No – 0 pt.

Ref.#1 Yes Ref.#2 Yes Ref.#3 Yes
 No No No

Question #10: Which of the tasks below were performed? 1 pt.

Ref.#1 Install space/vented heaters Gas lines & misc. repairs W/H replacement/weatherization.

Ref.#2 Install space/vented heaters Gas lines & misc. repairs W/H replacement/weatherization.

Ref.#3 Install space/vented heaters Gas lines & misc. repairs W/H replacement/weatherization.

Question #11: Please rate the quality of work completed. Was the quality

Very Good – 3 pts. Good – 2 pts. Fair – 1 pt. Poor – 0 pts.

Ref.#1 Very Good Fair Ref.#2 Very Good Fair Ref.#3 Very Good Fair
 Good Poor Good Poor Good Poor

ATTACHMENT II
GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR
BIDDER'S EXPERIENCE & INTEGRITY CONT'D)

Question #12: Was the contractor timely in completing projects? Yes – 1 pt. or No – 0 pt.		
Ref.#1 <input type="checkbox"/> Yes <input type="checkbox"/> No	Ref#2 <input type="checkbox"/> Yes <input type="checkbox"/> No	Ref#3 <input type="checkbox"/> Yes <input type="checkbox"/> No
Question #13: Would you contract with this individual again? Yes – 1 pt. or No – 0 pt.		
Ref.#1 <input type="checkbox"/> Yes <input type="checkbox"/> No	Ref#2 <input type="checkbox"/> Yes <input type="checkbox"/> No	Ref#3 <input type="checkbox"/> Yes <input type="checkbox"/> No
Question #14: Was the contractor (contractor's staff) courteous and respectful? Yes – 1 pt. or No – 0 pt.		
Ref.#1 <input type="checkbox"/> Yes <input type="checkbox"/> No	Ref#2 <input type="checkbox"/> Yes <input type="checkbox"/> No	Ref#3 <input type="checkbox"/> Yes <input type="checkbox"/> No

Reference Name	Address	Phone
1.		
2.		
3.		

ADDITIONAL OPTIONAL REFERENCES

(Will only be called if we cannot contact the three references listed above).

Reference Name	Address	Phone
1.		
2.		

3. Is your company certified as a Historically Underutilized Business? Yes No
 (5 pts awarded upon provision of State certificate)
4. Does your company have a Woman or Minority Owned Business Certificate? (5 pts awarded upon provision of SBA certificate) Yes No

ATTACHMENT III

GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR

TECHNICAL RESOURCES (15 POINTS)

TECHNICAL RESOURCES: (15 points)

- 1. EXPERIENCE RESOURCES** List individuals who will be personally either supervising or installing Weatherization measures on homes. (4 points max for each individual listed with experience)

NAME #1: _____	Yes	No
a. Do you have Weatherization and construction experience?	_____	_____
b. Do you have experience in blown attic & wall Insulation? If yes, how many years? _____	_____	_____
c. Have you performed insulation services in Weatherization homes before?	_____	_____
d. Do you have experience in Safety Standards to Health Hazards of Blown Insulation?	_____	_____

NAME #2: _____		
a. Do you have Weatherization and construction experience?	_____	_____
b. Do you have experience in blown attic & wall Insulation? If yes, how many years? _____	_____	_____
c. Have you performed insulation services in Weatherization homes before?	_____	_____
d. Do you have experience in Safety Standards to Health Hazards of Blown Insulation?	_____	_____

2. Would you be able to electronically submit a billing in spreadsheet form? 2 pts. _____
3. Have you been responsible for the paperwork involved with accounting for materials and inventory for either a Weatherization program or construction business? If yes, please describe your experience. 1 pt.

4 Do you own your own tools and equipment that would allow you to effectively weatherize homes in our nine county areas? 2 pts. Yes No

5 Experienced staff to promptly address client appointments, question and warranty? 2 pts. Yes No

ATTACHMENT III

GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR

TECHNICAL RESOURCES (CONT'D)

- 1. EXPERIENCE RESOURCES** List individual who will be personally either supervising or installing Electrical measures on the homes. (4 points max for each individual listed with experience)

NAME #1: _____ Yes No

- a. Do you have experience in the replacement of knob and tube wire? _____
If yes, how many years? _____
- b. Do you hold a current Master Electrical License? _____
If so what is the license number? _____
- c. Have you repaired or rewired wiring on Weatherization homes? _____
- d. Do you have experience in Safety Standards to Health Hazards in the installation of electrical components? _____

NAME #2: _____

- a. Do you have experience in the replacement of knob and tube wire? _____
If yes, how many years? _____
- b. Do you hold a current Master Electrical License? _____
If so what is the license number? _____
- c. Have you repaired or rewired wiring on Weatherization homes? _____
- d. Do you have experience in Safety Standards to Health Hazards in the installation of electrical components? _____

2. Would you be able to electronically submit a billing in spreadsheet form? 2 pts. _____

3. Have you been responsible for the paperwork involved with accounting for materials and inventory for either a Weatherization program or construction business? If yes, please describe your experience. 1 pts.

4. Do you own your own tools and equipment that would allow you to effectively weatherize homes in our six county areas? 2 pts. Yes No

5. Experienced staff to promptly address client appointments, question and warranty? 2 pts. Yes No

ATTACHMENT IV

GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR
FINANCIAL RESOURCES (10 POINTS)

FINANCIAL RESOURCES: 10 Points

- | | Yes | No |
|---|-------|-------|
| 1. Are you willing to provide proof of the required general liability insurance? 2 pt. | _____ | _____ |
| 2. Can you provide documentation that you have a minimum line of credit of at least \$10,000 for up to 90 days. If yes, attach documentation. 2 pt | _____ | _____ |
| 3. Are you willing to wait 60 days after final inspection to receive payment by mail to address provided by sub-contractor? 2 pt. | _____ | _____ |
| 4. List two trade references that you or your firm have purchased materials from within the past 12 months. The following two questions will be asked of each reference. No points will be awarded if references cannot be contacted, so you may list additional references under the optional section. | | |

Question 1 - "Would you characterize this firm (or individual) to be honest, fair, and responsible"? (Please answer below) 1 pts.

Question 2 - "Have you, or would you extend credit to this individual? 1 pts.

	Name	Address	Phone #
Reference #1	_____		
Reference #2	_____		
Optional #1	_____		
Optional #2	_____		

Reference # 1 Answers:

Question # 1: Yes No Comments: _____

Question # 2: Yes No Comments: _____

Reference # 2 Answers:

Question # 1: Yes No Comments: _____

Question # 2: Yes No Comments: _____

ATTACHMENT V
VENDOR'S CERTIFICATION

I hereby certify that the prices quoted shall be the delivered price to all work sites within the CCSCT seventeen (17) county areas and shall include all packaging, handling, shipping and delivery charges, and the removal of all debris from the premises.

I understand that CCSCT is exempt from state and local taxes and have therefore not included the taxes in the pricing provided herein.

I acknowledge that the quoted prices must remain in effect throughout the original contract period. I further certify that all quoted materials meet the specifications contained in this quotation document and have provided proof of same.

CCSCT reserves the right to purchase the quoted items for emergency purposes from other businesses/vendors on a per item basis.

Sub-Contractor's Signature

Date

Company Name

Title

ATTACHMENT VI
GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR
LEGAL AND OTHER BIDDER REQUIREMENTS

1. The successful bidder for each contract will be given 5 days to provide Community Council of South Central Texas, Inc with a copy of the firm's;
 - A. Comprehensive general and automobile liability insurance, or insurance carrier's letter of certification, required for all contracts.
 - B. Texas Worker's Compensation System proof of coverage. Non-subscribers must, if awarded the contract, sign the Texas Workers Compensation Commission Joint Agreement to affirm independent relationship for certain building and construction workers form, required for all contracts.
 - C. Environmental Protection Agency (EPA) LEAD-SAFE CERTIFIED FIRM certificate. If not certified, proof of application to become certified and must provide the LEAD-SAFE CERTIFIED FIRM certificate within 5 days of receiving the certificate. Required for successful Weatherization Material & Labor and Plumbing Material & Labor bidder.
 - D. Lead-Safe Certified Renovator certificate for Jobsite Supervisors or Crew Leaders. Required for successful Weatherization/Facility and Plumbing Material & Labor bidder.
 - E. Occupational Safety and Health Administration (OSHA) 10-hour OSHA training course certificate for all non-supervisory employees. Required for all contracts.
 - F. Occupational Safety and Health Administration (OSHA) 30-hour OSHA training course certificate for all supervisory employees. Required for all contracts.

Should the successful bidder not be able to provide this information, the bidder scoring the 2nd highest points will be contacted.

2. Provide a notarized statement attesting that the firm is not listed on any federal, state or local (i.e. GSA/HUD/GAO) list of debarred, suspended and ineligible contractors and grantees.
3. Provide a notarized statement attesting that the firm complies with the Department of Labor Fair Labor Standards Act and that the firm meets all equal employment, affirmative action and non-discrimination regulations.
4. The successful bidder must provide CCSCT with documentation that all materials to be used in the Weatherization program comply with DOE Standards. Receipt of this documentation is a condition that must be met before CCSCT will sign the contract with sub-contractor.
5. Documents to be submitted (in the order listed) with the bid package:
 - A. Signed copy of contractual requirements
 - B. Attachment I – Materials and Labor Bid Sheet
 - C. Attachment II – Bidder's Experience & Integrity
 - D. Attachment III – Bidders Technical Resources
 - E. Attachment IV – Bidders Financial Resources
 - F. Attachment V – Vendors Certification
 - G. Attachment VI – Legal & Other Bidder Requirements
 - H. Attachment VII – Debarment and Suspension
 - I. Attachment VIII – Bidders Evaluation Sheets

ATTACHMENT VII
DEBARMENT AND SUSPENSION

TO WHOM IT MAY CONCERN:

Debarment and Suspension (E.O.s 12459 and 12689)-No contract shall be made to parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Non-procurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspensions." The list contains the names of parties debarred, suspended, or otherwise excluded by agencies, and contractor declared ineligible under statutory or regulatory authority other than E.O.s 12549. Contractors with awards that exceed the small purchase threshold shall provide the required certification regarding its exclusion status and that of its principal employees.

We certify that this company and its principal employees have not been debarred, suspended, or otherwise excluded from doing business with the federal government.

Sub-Contractor's Signature

Date

Company Name

Title

ATTACHMENT VIII
GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR
BIDDER EVALUATION SHEET
 (For Agency Use Only)

Responders Company Name: _____

Bid provided (no points awarded):

Responsive criteria:

Bid submitted on time, in proper form and legible Yes No

Bid has all required attachments/documents Yes No

MATERIAL BID:

Bid weights:	BID POINT TOTALS
Material Bid/Labor Bid.....	40 pts
Bidders Experience & Integrity.....	25 pts
Technical Resources.....	15 pts
Financial Resources.....	10 pts
Woman or Minority Owned Business (SBA certificate required).....	5 pts
Historically Underutilized Business (HUB certificate required).....	<u>5 pts</u>
Total points.....	100 pts

Material Costs:(maximum 20 points) The lowest total material bid will receive 20 points. Each additional bid will receive points by dividing it into the lowest bid and then multiplying that factor times 20 points.

Lowest bid _____

This bid _____

Equals _____ x 20 pts = _____ pts.

Labor Costs: (maximum 20 points) The lowest total labor bid will receive 20 points. Each additional bid will receive points by dividing it into the lowest bid and then multiplying that factor times 20 points.

Lowest bid _____

This bid _____

Equals _____ x 20 pts = _____ pts.

TOTAL MATERIAL & LABOR BID POINTS (Max 40 pts) _____ pts.

ATTACHMENT VIII
GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR
BIDDER EVALUATION SHEET
 (For Agency Use Only)

BIDDERS EXPERIENCE & INTEGRITY – 25 points

1. Years of experience (1 pt for each yr. not to exceed 4 pts). _____ pts.

2. Reference check questions: (7 pts max for each reference – Total of 21 pts)

	Reference #1	Reference #2	Reference #3
Question #1: Task performed? – 1 pt	_____	_____	_____
Question #2: Rate quality of work	_____	_____	_____
Very good – 3 pts Fair – 1 pt			
Good – 2 pts Poor – 0 pt			
Question #3: Timely Performance?	_____	_____	_____
Yes – 1 pt No – 0 pt			
Question #4: Would you contract again?	_____	_____	_____
Yes – 1 pt No – 0 pt			
Question #5: Courteous & respectful?	_____	_____	_____
Yes – 1 pt No – 0 pt			
Total points by reference	_____	_____	_____

Total Points by all References (Max 21 pts) _____

TOTAL BIDDERS EXPERIENCE & INTEGRITY POINTS (Max 25 pts) _____

3. Certified Historically Underutilized Business (Max 5 pts with Certificate) _____

4. Certified Woman or Minority Owned Business (Max 5 pts with Certificate) _____

ATTACHMENT VIII
GENERAL, ELECTRICAL & PLUMBING MULTI - FAMILY MATERIAL AND LABOR
BIDDER EVALUATION SHEET
 (For Agency Use Only)

TECHNICAL AND FINANCIAL RESOURCES – (15 Points)

1. EXPERIENCE RESOURCES (8 Points)

Name 1 Name 2

- | | | |
|---|-------|-------|
| a. Do you have experience in the replacement of knob and tube wire?
Yes = 1 pts – No = 0 pts | _____ | _____ |
| b. Do you hold a current Master Electrical License?
Yes = 1 pts – No = 0 pts | _____ | _____ |
| c. Have you repaired or rewired wiring on Weatherization homes?
Yes = 1 pts – No = 0 pts | _____ | _____ |
| d. Do you have experience in Safety Standards to Health Hazards in the
Installation of electrical components? Yes = 1 pts – No = 0 pts | _____ | _____ |

Total Experience Resource Points (Max 8 pts)

ADDITIONAL TECHNICAL RESOURCES (7 pts)

- | | | |
|--|-------|--|
| 2. Will you be able to bill electronically using Excel? Yes = 2 pt – No = 0 pts | _____ | |
| 3. Have you been responsible for the paperwork involved with accounting
for materials and inventory for either a Weatherization program or
construction business? Yes = 1 pts – No = 0 pts | _____ | |
| 4. Do you own your own tools and equipment that would allow you to
effectively weatherize homes in our six county area?
Yes = 2 pts – No = 0 pts | _____ | |
| 5. Experienced staff to promptly address client appointments, question
and warranty issues? Yes = 2 pts – No = 0 pts | _____ | |

Total Additional Technical Resources (Max 7 pts)

TOTAL TECHNICAL RESOURCES (Max 15 pts)

FINANCIAL RESOURCES: (10 Points)

- | | | |
|---|-------|--|
| 1. Are you willing to provide proof of the required general liability insurance?
Yes = 2 pts – No = 0 pts | _____ | |
| 2. Line of credit minimum of \$10,000?
Yes = 2 pt – No = 0 pts | _____ | |
| 3. Are you willing to wait 60 days after final inspection to receive payment by
mail to address provided by subcontractor? Yes = 2 pt – No = 0 pts | _____ | |

4. Trade References
Yes = 1 pts – No = 0 pts

Ref #1 Ref #2

Question 1 - Honest, fair & responsible _____

Question 2 - Would you extend credit _____

Total Financial Resources (Max 10 Pts)

TOTAL FINANCIAL RESOURCE POINTS (Max 10 pts)

GRAND TECHNICAL AND FINANCIAL RESOURCES POINTS
