

**Community Council of South Central Texas, Inc., (CCSCT)**  
**Central Board of Directors Meeting**  
**Friday, June 4, 2021, 1:00 P.M**  
**McKenna Event Center**  
**801 W. San Antonio St. New Braunfels, TX 78130**

**AGENDA**

1. Call Meeting To Order
2. Invocation
3. Pledge of Allegiance
4. Promise of Community Action
5. Establish Quorum
6. Approve Order of Agenda - **(Action Item)**
7. Accept comments from the General Public  
(Comments shall be limited to three (3) minutes)
8. **INFORMATION AGENDA**
  - A. Save the Date NCAF Conference Monday September 27, 28, and October 4<sup>th</sup>.
  - B. Community Council Head Start to Celebrate Earth Day-KWED News Article
  - C. 2021 Community Action Month Proclamation Summary Report
  - D. Judge Klaus Service Recognition in Medina County Commissioners Court
  - E. Methodist Healthcare Ministries Board Notice of Donation \$100,000.00
  - F. Texas Veterans Commission Compliance Review
9. **ACTION AGENDA**
  - A. Consider and approve the resignation of Jayne Varga, Private Sector, McMullen County.
  - B. Consider and approve Board application of Jill Atkinson, Private Sector, McMullen County

- C. Consider and approve the Finance Committees recommendation regarding the 2020 Single Audit Report as presented by McConnell & Jones LLC (Handout)
- D. Consider and approve the Finance Committee's recommendation regarding the CCSCT Financial Report
- E. Consider and approve the Finance Committee's recommendation regarding the Veterans Program Line of Credit Reimbursement Report
- F. Consider and approve the Finance Committee's recommendation regarding the CCSCT Fiscal Policies and Procedures Revision
- G. Consider and approve the Finance Committee's recommendation regarding the EHS/HS Budget Revision 06CH011558
- H. Consider and approved the recommendations made by the Governance committee to amend the Bylaws;
  - 1. **Article IV** – Number of Board Members based on broadening representation of Counties served- currently 18- Must stay within requirements of Tripartite Board –**No action taken**
  - 2. **Article VI**- Member Terms of Service – Currently 4 year terms with no more than twelve (12) consecutive years. – **Committee recommended to remove**
  - 3. **Article VIII**- Officer Terms of Service- currently serve for a period of 2 years and may succeed himself/herself in office upon proper action of the Board of Directors not to exceed five consecutive terms. –**Committee recommended to remove**
  - 4. **Article VII and IX** – Establishing Quorum for Board and Committees both Standing and Special Committees- currently 50% plus 1 of non-vacant positons Handout Open meetings Act Language- **No Action Taken**
  - 5. **Article XI**- Include the Governance Committee in Article IX as a Committee of the Board- **Committee recommend to include**
- I. Consider and approve the recommendations made by the Governance Committee regarding the Application for the CCSCT Volunteer Board of Directors
- J. Consider and approve the 2021 Community Needs Assessment (“CNA”) as reviewed by the Strategic Plan Committee
- K. Consider and approve the 2021 Community Council of South Central Texas (“CCSCT”) 2021-2023 Strategic Plan

- L. Consider and approve the Community Council of South Central Texas (“CCSCT”) award from Texas Veterans Commission 2021-2022 Grant Award from the Fund for Veterans Assistance Grant
- M. Consider and approve the Community Council of South Central Texas (“CCSCT”) Head Start contract with Seguin ISD to provide classroom services for 3 & 4 year old Head Start children effective July 1, 2021- October 31, 2021 (Handout)
- N. Consider and approve the Community Council of South Central Texas (“CCSCT”) Head Start contract with New Braunfels ISD to provide classroom services for 3 & 4 year old Head Start children effective July 1, 2021- October 31, 2021 (Handout)
- O. Consider and approve the Early Head Start/Head Start Notice of Award- American Rescue Plan Grant # 06HE000811-01-0, Award Amount \$ 393,835.00
- P. Consider and approve Early Head Start/Head Start Policy Council’s recommendation regarding the New Early Head Start/Head Start Policies
  - 1. Use of Child Records/ Medical/ Health Related Forms
  - 2. Child Abuse
- Q. Consider and approve the Program Director’s Reports for:
  - 1. Community Services Program
    - a. CSBG (Community Service Block Grant)
    - b. CEAP (Community Emergency Assistance Program)
    - c. CSBG-Covid
    - d. CEAP-Covid
    - e. Self Sufficiency
    - f. Veterans Assistance
    - g. Tenant-Based Rental Assistance (TBRA)
  - 2. Weatherization Assistance Program (WAP)
  - 3. Women, Infant and Children Program (WIC)
  - 4. Early Head Start/ Head Start Program (EHS/HS)
  - 5. Grant Writing
  - 6. Marketing and Communications
  - 7. Human Resources

R. Consider and approve the Executive Director's Report

#### 10. **CONSENT AGENDA**

- A. Consider and Approve the FY2020 Community Services Block Grant Program ("CSBG") State Discretionary Funds CFDA # 93.569 Contract no.61200003482
- B. Consider and Approve Notice of Award Gateway Apartments , Del Rio, TX Exhibit A- Program Year 2021 between Frontier Energy and Community Council of South Central Texas of South Central Texas ("CCSCT")
- C. Consider and Approve the Texas Department of Housing and Community Affairs("TDHCA Department of Energy Weatherization Amendment No.4, Contract No. 56190003125
- D. Consider and Approve the Texas Department of Housing and Community Affairs ("TDHCA") Contract No. 58990003296 FY2020 Comprehensive Energy Assistance Program("CEAP") and Coronavirus Aid ,Relief, and Economic Security Act ("CARES")
- E. Consider and Approve Texas Tech University Health Sciences Center at El Paso- De Casa Research Subaward No.223052-02 Prime Agreement No PP200006 Funding \$52,383 budget year 3/12021-2/28/2022
- F. Consider and approve the Health and Human Services (HHSC) Women, Infants, and Children (WIC) Contract HHS 000801900001 Notice of Award

#### 11. **EXECUTIVE SESSION**

The Board may at any time during the meeting close the meeting and hold an Executive Session pursuant to the Texas Open Meetings act codified in Sections 551.071-551.090, Texas Government code which permits closed meetings.

- A. Pursuant to Tex. Gov't Code, 551.074(2) to hear a complaint or charge against a former employee
- B. Pursuant to Tex. Gov't Code, 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- C. Pursuant to Tex. Gov't Code, 551.072(1) to deliberate the possible purchase, sale, lease, or value of real property because deliberation in an open meeting would have a detrimental effect on CCSCT's position to negotiate with a third party

D. Pursuant to Tex. Gov't Code, 551.071(1) to seek the advice of its attorney about pending or contemplated litigation or a settlement offer

**12. RECONVENE IN OPEN SESSION**

**13. ADJOURNMENT**

Posted for Public Inspection May 28, 2021, by Lucy Casares, Executive Administrative Assistant.

Pursuant to HB 2840 and the Texas Open Meetings Act, public comments may be made on any agenda item before or during the Board's consideration of any such agenda item except for matters taken up during any Executive Session which, by State law, is limited to only the Board and legal counsel. Others may be present during Executive Sessions only under exceptional circumstances which will be determined on a case by case basis by a majority vote of the Board. Individuals who may need a

translator to address the Board will be given at least twice as much time to make his or her statement as anyone addressing the Board who does not need translation assistance. This meeting location is wheelchair accessible. Parking for mobility-impaired person is available. Any request for sign interpretive purposes must be made 48 hours in advance of the meeting. To make arrangements, call the Community Council of South Central Texas headquarters at (830) 303-4376.