

Community Council of South Central Texas, Inc., (CCSCT)
Central Board of Directors Meeting
September 28, 2018 – 1:00 PM
Guadalupe Valley Electric Co-Op, Community Room
927 North Highway 46, Seguin, Texas 78155

AGENDA

1. Call Meeting To Order
2. Invocation
3. Promise of Community Action
4. Pledge of Allegiance
5. Establish Quorum
6. Approve Order of Agenda - **(Action Item)**
7. Accept comments from the General Public
(Comments shall be limited to three (3) minutes)
8. **INFORMATION AGENDA**
 - A. Board Training on Roles and Responsibilities (Required by Org Standard 5.8)-
 1. Distribute documents to those unable to attend the morning session - Handout
 2. Announcement regarding posting of documents on the Board's SharePoint page
 3. Board Training Calendar - Handout
 - B. Advocacy
 1. Executive Director's Roundtable Discussion regarding David Bradley's "Call to Action"
 2. Reception for Congressman Vicente Gonzales- October 17, 2018, Hosted by CCSCT and Sponsored by Woodforest Bank
 - C. CCSCT Advisory Council
 1. Public Service Announcement
 2. Letter to Mayors and County Judges- In Counties to be represented on the Advisory Council
 3. Volunteers- Handout
 - D. Community Action Partnership 2018 Annual Convention – August 23-31, 2018
Denver, CO

1. Kari Pastrano- CCAP Award Press Release
 2. Bobby Deike- Presenter in Head Start Grant Application Session
 3. Pathways to Excellence Peer Reviewer – Pre-Conference Session
- E. Region VI Community Action Conference – October 10-12, 2018 Little Rock, AR
- F. TDHCA Community Affairs Monitoring of CSBG, CSBG Discretionary, CEAP and WAP
- G. CCSCT Pathways to Excellence- Update
- H. Case Management Certification- North Carolina Community Action Association, in partnership with Delaware State University
- I. Rural Child Care Services- Update

9. ACTION AGENDA

- A. Melinda Molina, Low-Income Sector
1. Oath of Office
 2. Conflict of Interest Resolution- HUD
- B. Consider and approve meeting minutes for:
1. Central Board of Directors Meeting – July 20, 2018
 2. Executive Committee Meeting – August 17, 2018
- C. Consider and approve CCSCT Financial Report
- D. Consider and approve amendments to the CCSCT Personnel Policies
- E. Consider and approve amendments to Board Bylaws (Including Code of Ethics)
- F. Consider and approve 2019 CEAP Service Delivery Plan
- G. Consider and approve authorizing the Executive Director to negotiate and sign the contract for Head Start/Early Head Start in Atascosa, Karnes and Wilson Counties (if funded)
- H. Consider and approve Power Up Utility Assistance Agreement with the City of Seguin
- I. Consider and approve Program Director's Reports for:
1. Community Services Program

- a. CSBG
- b. CEAP
- c. Tenant-Based Rental Assistance

2. Weatherization Assistance Program (WAP)
3. Women, Infant and Children Program (WIC)
4. Grant Writing Activities
5. Human Resources

J. Consent Agenda:

1. Consider and approve the TDHCA FY 2018 Community Services Block Grant Program – State Discretionary contract no 61180002908 amendment 2, replacing Exhibit B activity description #3
2. Consider and approve Health and Human Services Commission contract no. 2017-049767-001 amendment 2, increasing funding by adding \$567,153.00 and adding an additional contract year to know end October 30, 2019
3. Consider and approve TDHCA FY 2018 Department of Energy (DOE) WAP contract no. 56180002954.

K. Consider and approve Executive Director's Report

10. ACTION AGENDA

The Board may at any time during the meeting close the meeting and hold an Executive Session pursuant to the Texas Open Meetings act codified in Sections 551.071-551.090, Texas Government code which permits closed meetings.

- A. Pursuant to Tex. Gov't Code, 551.074(2) to hear a complaint or charge against a former employee.
- B. Pursuant to Tex. Gov't Code, 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
 1. Annual performance evaluation of Bobby Deike, Executive Director:

Org. Standard 7.4 The governing board conducts a performance appraisal of the CEO/executive director within each calendar year.

2. Annual review and approval of compensation for Bobby Deike, Executive Director:

Org. Standard 7.5 The governing board reviews and approves CEO/Executive Director compensation within every calendar year.

- C. Pursuant to Tex. Gov't Code, 551.072(1) to deliberate the possible purchase, sale, lease, or value of real property because deliberation in an open meeting would have a detrimental effect on CCSCT's position to negotiate with a third party.

1. Aging/Senior Nutrition Property

- D. Pursuant to Tex. Gov't Code, 551.071(1) to seek the advice of its attorney about pending or contemplated litigation or a settlement offer.

11. RECONVENE IN OPEN SESSION

12. ADJOURNMENT