

Community Council of South Central Texas, Inc., (CCSCT)
Central Board of Directors Meeting
November 16, 2018 – 1:00 PM
Guadalupe Valley Electric Co-Op, Community Room
927 North Highway 46, Seguin, Texas 78155

AGENDA

1. Call Meeting To Order
2. Invocation
3. Promise of Community Action
4. Pledge of Allegiance
5. Establish Quorum
6. Approve Order of Agenda - **(Action Item)**
7. Accept comments from the General Public
(Comments shall be limited to three (3) minutes)
8. **INFORMATION AGENDA**
 - A. CSBG Organizational Standards Video Series-What Boards Need to Know
 - B. Reception for Congressman Vicente Gonzales- October 17, 2018-Hosted by CCSCT and Sponsored by Woodforest National Bank
 - C. Advisory Council Update
 - D. New Administrative Assistant
 - E. Region VI Community Action Conference – October 10-12, 2018, Little Rock, AR
 - F. 2019 Community Action Partnership Management and Leadership Training Conference- January 16 – 18, 2019, New Orleans, LA at the Westin New Orleans Canal Palace
 - G. NCAF Legislative Conference – March 20-22, 2019, Washington, D.C.
 - H. Formal Notification from the Office of Head Start regarding the Head Start Grant for Atascosa, Karnes and Wilson Counties

- I. AACOG Weatherization Recognition Luncheon
- J. 2019 Annual Staff Development and Recognition Day
- K. CSBG, CSBG Discretionary, CEAP and WAP Monitoring Report
- L. Slating of nominations for the following Board Officers:
 - a. Vice-President
 - b. Secretary
 - c. At-Large

9. ACTION AGENDA

- A. Consider and approve resignation of Courtney Ortmann, Private Sector, Atascosa County
- B. Consider and approve meeting minutes for:
 - 1. Central Board of Directors Meeting – Sept 28, 2018
- C. Consider and approve CCSCT Financial Report (Handout)
- D. Consider and Approve CCSCT Single Audit Engagement Letter for Fiscal Year ending October 31, 2018
- E. Consider and approve WIC Monitoring Report and Corrective Action Plan
- F. Consider and approve Agency-wide Customer Satisfaction Policy
- G. Consider and approve Board Self-Assessment Tool
- H. Consider and approve amended Strategic Plan
- I. Consider and approve amended Agency Scorecard
- J. Consider and approve amendments to the 2019 CAP Plan
- K. Consider and approve GVEC Power Up Grant in the amount of \$20,000
- L. Consider and approve Program Director's Reports for:
 - 1. Community Services Program
 - a. CSBG
 - b. CEAP
 - c. Tenant-Based Rental Assistance

2. Weatherization Assistance Program (WAP)
3. Women, Infant and Children Program (WIC)
4. Grant Writing Activities
5. Human Resources

M. Consent Agenda

1. Consider and approve CEAP Contract Amendment No2, increasing the funding allocation to \$5265869.00
2. Consider and approve the FY 2018 USDA Housing Preservation Grant Award in the amount of #190.310
3. Consider and approve Amendment #3 FY 2018 LIHEAP WAP Contract, extending the end date to March 31, 2019

N. Consider and approve Executive Director's Report

10. EXECUTIVE SESSION

The Board may at any time during the meeting close the meeting and hold an Executive Session pursuant to the Texas Open Meetings act codified in Sections 551.071-551.090, Texas Government code which permits closed meetings.

- A. Pursuant to Tex. Gov't Code, 551.074(2) to hear a complaint or charge against a former employee.
 - a. Status of Former Aging employee complaint
- B. Pursuant to Tex. Gov't Code, 551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
- C. Pursuant to Tex. Gov't Code, 551.072(1) to deliberate the possible purchase, sale, lease, or value of real property because deliberation in an open meeting would have a detrimental effect on CC SCT's position to negotiate with a third party.
 - a. Aging/Senior Nutrition Property
 - b. Resolution regarding the sale of the 744 W. Kingsbury Property

D. Pursuant to Tex. Gov't Code, 551.071(1) to seek the advice of its attorney about pending or contemplated litigation or a settlement offer.

11. RECONVENE IN OPEN SESSION

12. ADJOURNMENT

Posted for Public Inspection on this 8th of November, 2018 at 4:00pm by Amy Moreno, Administrative Assistant. This meeting location is wheelchair accessible. Parking for mobility-impaired person is available. Any request for sign interpretive purposes must be made 48 hours in advance of the meeting. To make arrangements, call the Community Council of South Central Texas headquarters at (830) 303-4376.